COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS
   ◆ EMPLOYEE OF THE MONTH FOR FEBRUARY 2022
     — Deb Williams, Transportation Van Driver, Office of Business Services / Operations
   ◆ RETIREE
     — David L. Arentz, Custodian, Office of Business Services / Operations
   ◆ RECOGNITION OF OUTGOING BCIU BOARD MEMBER
     — Oscar Manbeck, BCIU Board Member Representing the Tulpehocken Area School District

II. FEATURED PROGRAM
    ◆ INSIDE BCIU | 50TH ANNIVERSARY EDITION | Honoring Our Past & Focusing on Our Future:
      Employees and Retirees Reflect on the Impact of the BCIU
      — Dr. Jill Hackman, Executive Director

III. HEAD START PROGRAM GOVERNANCE BOARD TRAINING
     — Dr. Michelle Reichard-Huff, Director, Office of Early Childhood and Student Services
     — Dr. Christi Weitzel, Assistant Director, Office of Early Childhood and Student Services
     A. Training Video: https://youtu.be/VGZoY-7K_o8
     B. Head Start Management Systems Wheel
     C. Head Start Program Highlights | 2021-2022

IV. EXECUTIVE SESSION

V. EXECUTIVE DIRECTOR’S REPORT
   A. Executive Director Update
      1. Newslink
      2. Legislative Update
         — Governor Wolf’s Proposed Budget Address
         — Budget Hearings Calendars
            — House Committee Meetings - PA House of Representatives (state.pa.us)
            — Senate Committee Meetings - PA State Senate
         — Pennsylvania Legislative Committees and Leadership
      3. State Mandates and Checklist Documents
      4. BCIU 50th Anniversary Press Event | Honoring Our Past & Focusing on Our Future |
         Thursday, April 21, 2022 | 5:00 P.M. to 6:00 P.M.
      5. Berks County Broadband Update
      6. Annie Sullivan Awards | Wednesday, April 6, 2022 | 5:00 P.M. to 6:00 P.M. | BCIU Main Office
      7. Other Items

VI. AGENDA REVIEW
REGULAR MEETING

01. CALL TO ORDER
   A. Pledge to the Flag and Roll Call

   B. Announcements
      1. Executive Session
      2. Agenda Update
      3. State Mandates and Checklist Documents
      4. Persons Desiring to be Heard

   C. To seat Christopher Heck as the BCIU Board member representing the Tulpehocken Area School District to fill the unexpired term of Oscar Manbeck, ending June 30, 2022.

02. APPROVAL OF MINUTES
   A. Meeting of January 20, 2022

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS (Detailed list of bills are available.)

<table>
<thead>
<tr>
<th>SOURCE</th>
<th>PAGE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2022 Ratifications - IU</td>
<td>1-16</td>
<td>$2,756,591.64</td>
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<tr>
<td>January 2022 Ratifications - PSDLAF</td>
<td>1-01</td>
<td>$8,575.12</td>
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<tr>
<td>February 2022 Ratifications - IU</td>
<td>1-06</td>
<td>$697,641.99</td>
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<tr>
<td>February 2022 Approvals - IU</td>
<td>1-07</td>
<td>$1,093,524.90</td>
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<tr>
<td>TOTAL</td>
<td></td>
<td>$4,556,333.65</td>
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04. INFORMATION ITEM – TOMPKINS/VIST REVENUE ANTICIPATION NOTE – $10,000,000:

<table>
<thead>
<tr>
<th>Amount Outstanding</th>
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<tbody>
<tr>
<td>February 10, 2022</td>
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<tr>
<td>$0</td>
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</tbody>
</table>

05. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF FEBRUARY 10, 2022:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>30 Days</th>
<th>60 Days</th>
<th>90 Days</th>
<th>120 Days</th>
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</thead>
<tbody>
<tr>
<td>School Districts</td>
<td>$495,996.34</td>
<td>$599,901.83</td>
<td>$1,056,414.48</td>
<td>$477,388.29</td>
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<tr>
<td>Commonwealth of PA</td>
<td>$3,344,073.59</td>
<td>$2,108,767.14</td>
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<tr>
<td>Other Revenue Sources</td>
<td>$219,462.49</td>
<td>$63,876.22</td>
<td>$6,480.90</td>
<td>$8,126.10</td>
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<tr>
<td>TOTAL</td>
<td>$4,059,532.42</td>
<td>$2,772,545.19</td>
<td>$1,280,747.24</td>
<td>$485,514.39</td>
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<tr>
<td>GRAND TOTAL</td>
<td>$8,840,222.67</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

06. APPROVAL/RATIFICATION OF HEAD START:
   a. Financial Statements (January 2022)
   b. Credit Card Purchases (January 2022)
   d. Policy Council Minutes/Resolutions (January 2022)
   e. Head Start Director’s Report
   f. Policy Council By-Laws / Impasse Procedure
07. **COMBINED FINANCIAL REPORT**

**CASH**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>BEGINNING BALANCE JANUARY 1, 2022</td>
<td>$3,905,934.25</td>
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<tr>
<td>RECEIPTS</td>
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</tr>
<tr>
<td>REVENUE RECEIPTS</td>
<td>$12,311,762.79</td>
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<tr>
<td>RETURNED CHECKS</td>
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<tr>
<td>INVESTMENT REDEMPTIONS</td>
<td>$0.00</td>
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<tr>
<td>DISBURSEMENTS</td>
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</tr>
<tr>
<td>PRE-BORAD RATIFICATIONS</td>
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<tr>
<td>PRE-BORAD RATIFICATIONS-PSDLAF</td>
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<tr>
<td>BOARD APPROVALS</td>
<td>$947,487.68</td>
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<tr>
<td>POST BOARD RATIFICATIONS</td>
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<tr>
<td>PSDLAF</td>
<td>$2,756,591.64</td>
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<tr>
<td>TOTAL CHECKS WRITTEN</td>
<td>$5,046,684.78</td>
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<tr>
<td>CHECKS VOIDED</td>
<td>($34,316.20)</td>
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<tr>
<td>PAYROLL DISTRIBUTIONS</td>
<td>$9,761,059.60</td>
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<tr>
<td>ENDING BALANCE - JANUARY 31, 2022</td>
<td>$6,456,637.44</td>
</tr>
</tbody>
</table>

**CASH AVAILABLE-JANUARY 31, 2022** $6,456,637.44

08. **INVESTMENT OF FUNDS**

Interest earned on investments is as follows:

<table>
<thead>
<tr>
<th>JANUARY 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOMPKINS VIST</td>
</tr>
<tr>
<td>CHASE</td>
</tr>
</tbody>
</table>

09. **BUDGETS**

A. New and Proposed Budgets

1. **PA Department of Health COVID-19 Support Project – Program 21-139**

Office of Business Services

7/1/21 – 7/31/22 $411,021

The Pennsylvania Department of Health (DOH) has entered into an agreement with PAIU to collaborate in the administration of the PA DOH COVID-19 Prevention/Outreach/Testing Project. PAIU has subcontracted the support services to be provided with 28 Intermediate Units across the Commonwealth. The BCIU will provide these services through activities of its Pandemic Coordinator and Pandemic Team (new).

B. Initial Budgets

1. **Safe Schools Targeted Grant – Program 21-179**

Office of Professional Development and Curriculum

7/1/21 – 12/31/22 $61,820

The purpose of the Safe Schools Targeted Grant (Non-public) is to assist school entities by providing funding for services related to security planning and/or purchasing of security-related technology. This is state funding provided by The Pennsylvania Department of Education’s Office for Safe Schools (since 2019).
2. **Individuals With Disabilities Education Act 2004 (Part B) – Program 21-184**
   Office of Professional Development and Curriculum
   7/1/21 – 9/30/22 $17,256,500
   Funded by the federal government through the Individuals with Disabilities Education Act 2004—Part B, this budget contains Component 2 which supports professional development and curriculum services to school districts and Component 3 which provides services/monies to school districts as well as equitable participation for eligible parentally-placed private school children (since 1982).

3. **The Pennsylvania Key – Early Head Start Home Visiting (EHS-HV) – Program 22-287**
   Office of Professional Development and Curriculum
   1/1/22 – 12/31/22 $218,984
   This program consists of funding for the administration and facilitation of OCDEL’s Early Head Start Home Visiting Program that serves 168 children and families in Lawrence, Lebanon, and Lancaster counties. Early Head Start programs provide family-centered services for low-income families tailored for the unique needs of infants and toddlers to promote their physical, cognitive, social, and emotional development. The funding supports contracted professional Nutrition, Health & Mental Health coaches, and portions of the EHS Manager, EHS Specialist, and other staff positions to administer the grant, along with appropriate travel and supplies. The Pennsylvania Key staff partners with Lancaster-Lebanon IU#13 and Children’s Advocacy Center of Lawrence County and provides monitoring, assistance, training, and oversight to give full report to OCDEL’s Early Head Start Policy Council and Governing Body. Each year, we resubmit our plan for this grant, #03CH3474 on behalf of OCDEL. It is considered a non-competing application contingent on program compliance (since 2019).

4. **Network and Computer Services – Program 670**
   Office of Information Technology
   7/1/21 – 6/30/22 $526,225
   Comprised of two sub-budgets including the Berks County Wide Area Network (WAN) project, this program combines networking, PAIUNET and other technology related services for external customers (since 1989).

5. **Information Technology Software Services – Program 671**
   Office of Information Technology
   7/1/21 – 6/30/22 $1,559,381
   Comprised of two sub-budgets, this proprietary fund accounts for expenditures and revenue related to supplemental services internal and external to the Berks County Intermediate Unit. These services include software as a service hosting, application development, software support and training, documentation, and technology consultation (since 1994).

C. **Changes to Initial Budgets**
   *No Items to Consider*
D. Budgetary Transfers

1. The Pennsylvania Key – Program 225
   Office of Professional Development and Curriculum
   7/1/20 – 6/30/21  $1,523,780
   The PDE Office of Child Development and Early Learning and the BCIU collaborate to provide statewide leadership in the development of an integrated system of quality early childhood education programs. The Pennsylvania Key works to develop a statewide quality improvement plan that includes professional development, technical assistance, career lattices, and a data management system for all preschool, childcare, and Head Start centers. This program is federally funded through Child Care Development Fund, the Head Start Fund, the American Reinvestment and Recovery Act (ARRA) Child Development Fund, and the Affordable Care Act (ACA) Maternal, Infant and Early Childhood Home Visiting Program Fund (since 2005). These transfers are necessary to adjust expenditures to year-end projections.

2. Vehicle Maintenance – Program 630
   Office of Business Services
   7/1/20 – 6/30/21  $34,020
   This proprietary fund accounts for all expenditures for vehicle maintenance including such items as mechanics, service helpers, vehicle washers, contracted repairs and maintenance, supplies, and fuel. Revenue is derived from other BCIU programs, which will utilize these vehicle maintenance items (since 1990). These transfers are necessary to adjust expenditures to year-end projections.

3. Vehicle Maintenance Parts Inventory – Program 631
   Office of Business Services
   7/1/20 – 6/30/21  $1,100
   This proprietary fund accounts for all consumable vehicle parts purchased by the Berks County Intermediate Unit. Other BCIU programs whose vehicles utilize these parts will fund this program (since 1990). These transfers are necessary to adjust expenditures to year-end projections.

4. BCIU Contracted Transportation – Program 632
   Office of Business Services
   7/1/20 – 6/30/21  $93,122
   This proprietary fund accounts for all contracted transportation services including the contracted transportation portion of Special Education students, deliveries, field trips, and the transportation of Reading School District, Muhlenberg School District, Antietam School District, and Tulpehocken Area School District regular education students. In addition, this program provides transportation for the BCIU Head Start program in the city of Reading and to all rural Berks County classrooms (since 1990). These transfers are necessary to adjust expenditures to year-end projections.

10. COMMUNICATIONS
    No Items to Report

11. OLD BUSINESS
    No Items to Report
12. REPORT OF NEGOTIATIONS COMMITTEE
   Elizabeth S. Huhn, Chair

13. PERSONNEL MATTERS
    —ROB ROSENBERRY, DIRECTOR

   A. General

1. To approve a Memorandum of Understanding between the Board of Directors of the Berks County Intermediate Unit and the Service Employees International Union (SEIU), Local 668, which provides wage increases for Early Intervention and Pre-K Counts Paraeducators and Pre-K Counts Enrollment Specialists, effective January 1, 2022.

2. To authorize the appropriate officers to execute a collective bargaining agreement with the Service Employees International Union (SEIU), Local 668, for the period of July 1, 2022, to June 30, 2025, subject to final review by the solicitor and the administration.

3. To acknowledge receipt of the list containing the salaries for Early Intervention and Pre-K Counts Paraeducators and Pre-K Counts Enrollment Specialists.

4. To approve the following hourly rates for substitute classifications, effective February 21, 2022:
   a. Substitute Early Intervention Paraeducator – $12.40
   b. Substitute Pre-K Counts Enrollment Specialist – $14.95
   c. Substitute Pre-K Counts Paraeducator – $12.00

5. To acknowledge receipt of the list containing substitute wage rates for Board approval.

6. To ratify the unpaid internships as noted below:
   a. Matthew Callegari, Millersville University graduate student majoring in School Counseling under the supervision of Andrew Johnson, Guidance Counselor, effective January 18, 2022, through April 29, 2022.
   b. Gina Markus, Kutztown University undergraduate student majoring in Special Education: Visual Impairment, under the supervision of Alicia Wood, Special Education Itinerant Teacher, effective January 25, 2022, through March 18, 2022.
   c. Sarah Wagstaff, Kutztown University undergraduate student majoring in Special Education, under the supervision of Diane Kay, Specialized Preschool Teacher - Classroom, effective January 17, 2022, through May 16, 2022.
   d. Alyssa Zuercher, Kutztown University undergraduate student majoring in Special Education, under the supervision of Catherine Skrocki, Specialized Preschool Teacher - Classroom, effective January 17, 2022, through May 16, 2022.
   e. Brian Zuschmidt, Lancaster Bible College graduate student majoring in School Counseling under the supervision of Andrew Johnson, Guidance Counselor, effective January 10, 2022, through May 20, 2022.

7. To ratify the unpaid Level 1 field experiences as noted below:
   a. Ashleigh Bell, Elizabethtown College graduate student majoring in Occupational Therapy, under the supervision of Leigh Messner, Occupational Therapist, effective January 26, 2022, through March 16, 2022.
   b. Lila Bolze, Elizabethtown College graduate student majoring in Occupational Therapy, under the supervision of Theresa Soley, Occupational Therapist, effective January 26, 2022, through March 16, 2022.
c. Julianne Magin, Elizabethtown College graduate student majoring in Occupational Therapy, under the supervision of Colleen Slaton, Occupational Therapist, effective January 26, 2022, through March 16, 2022.
d. Jillian Meitzler, Elizabethtown College graduate student majoring in Occupational Therapy, under the supervision of Karen Schlegel, Occupational Therapist, effective January 26, 2022, through March 16, 2022.
e. Peyton Paine-Arnold, University of Miami graduate student majoring in Occupational Therapy, under the supervision of Amy Bortz, Occupational Therapist, and Theresa Soley, Occupational Therapist, effective January 3, 2022, through January 10, 2022.
f. Natalie Shearer, Elizabethtown College graduate student majoring in Occupational Therapy, under the supervision of Susan Thomas, Occupational Therapist, effective January 26, 2022, through March 16, 2022.

8. To ratify the unpaid practicum as noted below:
   a. Matthew Gombar, West Chester University graduate student majoring in Speech and Language Pathology, under the supervision of Mallory Dombroski, Speech Therapist, effective January 3, 2022, through March 25, 2022.

9. To approve the following position descriptions:
   a. Early Childhood Education Strategy Advisor, The Pennsylvania Key
   b. Professional Development Organization Grants Supervisor, The Pennsylvania Key

10. Resolved, for the Board of Directors to ratify the following Atlas Transportation employees to be assigned to the Berks County Intermediate Unit to provide transportation services according to the terms of the agreement with Atlas Transportation during the 2021-2022 fiscal year:
   a. Bus Assistant
      i. Maria Marte – January 31, 2022

B. Employment – Ratifications
1. Business Services/Operations Office
   a. Taylor A. Harris – Part-time Bus/Van Assistant and Misc. Transportation
      Recommended Hourly Rates – $14.50 and $13.33
      Effective Date – January 10, 2022
      Replacement
   b. Yajaira S. Mercedes-Jimenez – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Recommended Hourly Rates – $17.75, $14.50, and $13.33
      Effective Date – January 24, 2022
      Replacement
   c. Kenneth M. Oshansky – Part-time School Bus Driver Trainee, Transportation
      Recommended Hourly Rate – $16.55
      Effective Date – January 17, 2022
      Replacement

2. Early Childhood & Student Services Office
   a. Jessica R. Clark – Psychologist, Early Intervention
      Recommended Annual Salary – Column 6, Step 5, $66,102 (to be prorated)
      Effective Date – January 31, 2022
      Replacement
b. Kristiane L. Eben – Paraeducator, Early Intervention
   Recommended Hourly Rate – $14.75
   Effective Date – January 18, 2022
   Replacement

c. Allyssa Kovich – PA’s Education for Children and Youth Experiencing Homelessness and Foster Care Education Specialist, ECYEH
   Recommended Annual Salary – $45,424 (to be prorated)
   Effective Date – February 7, 2022
   Replacement

d. Cheryl A. Reinert – Paraeducator, Early Intervention
   Recommended Hourly Rate – $13.40
   Effective Date – January 31, 2022
   Replacement

e. Shawne B. Simon – Speech Therapist, Early Intervention
   Recommended Annual Salary – Column 5, Step 4, $64,173 (to be prorated)
   Effective Date – January 31, 2022
   Replacement

C. Change of Status – Ratifications
   1. Business Services/Operations Office
      a. Erica Diaz
         Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
         No Change in Recommended Hourly Rates
         Effective Date – September 22, 2021
         Voluntary Reassignment

      b. Sherry Fidler
         Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Bus/Van Specialist, Transportation
         Change Recommended Hourly Rates from $22.05, $18.10, $14.80, and $13.63 to $26.75
         Effective Date – January 17, 2022
         Replacement

      c. Edwin Houseman – Vehicle Maintenance Technician, Transportation
         Change Recommended Hourly Rate from $19.41 to $21.00
         Effective Date – December 16, 2021
         Obtained State Inspection License Certification

      d. Chaianna Irrizary – Level III Custodian, Custodial
         Recommended Hourly Rate – $13.57
         Effective Date – January 31, 2022
         Additional Position
e. Thomas Petro  
   Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to 
   Part-time Driver w/o Bus License, Assistant, and Misc. Transportation 
   No Change in Recommended Hourly Rates  
   Effective Date – August 31, 2021  
   *Replacement*

f. Marilyn Singlar  
   Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to 
   Part-time Driver w/o Bus License, Assistant, and Misc. Transportation 
   No Change in Recommended Hourly Rates  
   Effective Date – December 20, 2021  
   *Replacement*

2. Early Childhood & Student Services Office  
   a. Kayleigh Clymer – Teacher, Head Start  
      Change Recommended Hourly Rate from Level I, Probationary, $18.51 to Level I, Entry, $19.08  
      Effective Date – January 31, 2022  
      *Completed Probationary Period*  

   b. Tonee Doelman – Family Engagement Worker, Head Start  
      Change Recommended Hourly Rate from Level III, Probationary, $18.51 to Level III, Entry, $19.08  
      Effective Date – January 24, 2022  
      *Completed Probationary Period*  

   c. Yadira Duran – Paraeducator, Head Start  
      Change Recommended Hourly Rate from Level I, Probationary, $12.26 to Level I, Entry, $12.82  
      Effective Date – January 3, 2022  
      *Completed Probationary Period*  

   d. Kemmy Francis – Family Engagement Worker, Head Start  
      Change Recommended Hourly Rate from Level III, Entry, $19.23 to Level V, Entry, $20.76  
      Effective Date – April 11, 2021  
      *Salary Adjustment per Head Start Salary Schedule*  

   e. Kelli Haeuser – Speech Therapist, Early Intervention  
      Change Recommended Annual Salary from Column 5, Step 1, $60,463 to Column 6, Step 1, $61,155 (to be prorated)  
      Effective Date – January 1, 2022  
      *Salary Adjustment per BCIUEA Agreement*  

   f. Katherine Kline – Speech Therapist, Special Education  
      Change Recommended Annual Salary from Column 5, Step 1, $60,463 to Column 6, Step 1, $61,155 (to be prorated)  
      Effective Date – January 1, 2022  
      *Salary Adjustment per BCIUEA Agreement*  

   g. Jennifer Madeira – Physical Therapist, Early Intervention  
      Change Recommended Hourly Rate from Column 5, Step 3, $48.34 to Column 6, Step 3, $48.87  
      Effective Date – January 1, 2022  
      *Salary Adjustment per BCIUEA Agreement*
h. Trena Murphy – Paraeducator, Head Start
   Change Recommended Hourly Rate from Level I, Probationary, $12.26 to Level I, Entry, $12.82
   Effective Date – January 24, 2022
   Completed Probationary Period

3. Professional Development & Curriculum Office
   a. Erica Shortridge
      Change from Early Head Start Specialist, The Pennsylvania Key to Early Head Start
      Program Supervisor, The Pennsylvania Key
      Change Recommended Annual Salary from $53,060 to $64,204 (to be prorated)
      Effective Date – January 17, 2022

D. Additions to 2021-2022 Approved Substitute Lists – Ratifications
   Alternative Education
   Odalis Obando Lomas, Specialist – Effective February 7, 2022

   Early Intervention
   Odalis Obando Lomas, Paraeducator – Effective February 7, 2022

   Head Start
   Odalis Obando Lomas, Paraeducator – Effective February 7, 2022

   Pre-K Counts
   Odalis Obando Lomas, Paraeducator – Effective February 7, 2022

   Special Education
   Odalis Obando Lomas, Specialist – Effective February 7, 2022

E. Additions to Approved 2021-2022 Out-Of-Class Substitute Lists – Ratifications
   No Items to Consider

F. Remove from 2021-2022 Approved Substitute Lists
   Alternative Education
   Kayleen Cruz Morales, Teacher – Effective January 24, 2022
   Marina Nunez, Specialist – Effective January 19, 2022

   Early Intervention
   Kayleen Cruz Morales, Paraeducator – Effective January 24, 2022
   Marina Nunez, Paraeducator – Effective January 19, 2022

   Head Start
   Kayleen Cruz Morales, Paraeducator – Effective January 24, 2022
   Marina Nunez, Paraeducator – Effective January 19, 2022

   Pre-K Counts
   Kayleen Cruz Morales, Paraeducator – Effective January 24, 2022
   Marina Nunez, Paraeducator – Effective January 19, 2022

   Special Education
   Kayleen Cruz Morales, Specialist – Effective January 24, 2022
   Marina Nunez, Specialist – Effective January 19, 2022
Transportation
Ivelisse Guerra, Substitute Driver w/o Bus License – Effective January 28, 2022
Amy Reidmiller, Substitute Driver w/o Bus License, Assistant, and Misc. – Effective January 10, 2022

G. Employment – Approvals
1. Professional Development & Curriculum Office
   a. Briana L. Hicks – Professional Development and Technology Project Specialist, OPDC
      Recommended Annual Salary – $45,000 (to be prorated)
      Effective Date – To be determined pending pre-employment process
      Additional Position

   b. Abigail S. Houck – Assistant Director of School Improvement Performance Management, OPDC
      Recommended Annual Salary – $89,000 (to be prorated)
      Effective Date – To be determined pending pre-employment process
      Replacement

   c. Kimberly E. Kline – Grant and Program Coordinator I, OPDC
      Recommended Annual Salary – $58,000 (to be prorated)
      Effective Date – To be determined pending approval of contract with the Reading School District
      and pending pre-employment process
      New Position

H. Change of Status – Approvals
   No Items to Consider

I. Leave of Absence Requests
1. Business Services/Operations Office
   Personal Leave (unpaid – without benefits – Not FMLA)
   a. Jamie Brango – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 21, 2022
   b. Pamela Gantkowski – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 4, 2022
   c. Angelita Lemus-Chavez – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 7, 2022
   d. Marie Leonardo – Part-time School Bus Driver Trainee, Transportation
      Effective Date – December 7, 2021
   e. Anthony Miccicke – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 17, 2022
   f. Gabriel Otero – Part-time School Bus Driver Trainee, Transportation
      Effective Date – January 7, 2022
   g. Thomas Petro – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 10, 2022
   h. Leslie Rhodes – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 3, 2022
   i. Luies Sheetz – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – December 1, 2021
   j. Ruth Sheetz – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 12, 2022
   k. Cynthia Thomas – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – November 4, 2021
2. Early Childhood & Student Services Office
   Personal Leave (unpaid – with benefits – FMLA)
   a. Yohanni Lantigua Pena – Paraeducator, Head Start
      Effective Date – January 21, 2022

   Personal Leave (unpaid – with benefits – not FMLA)
   b. Diana Caba – Level IV Clerk / Level V Program Secretary, Early Childhood & Student Services Office
      Effective Date – January 14, 2022

3. Professional Development & Curriculum Office
   Personal Leave (unpaid – with benefits – not FMLA)
      Effective Date – February 7, 2022

J. Return from Leave of Absence Requests
1. Business Services/Operations Office
   Personal Leave (unpaid – without benefits – not FMLA)
   a. Gisele Fargas – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 4, 2022
   b. Tina Grande – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – December 14, 2021
   c. Angelita Lemus-Chavez – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 18, 2022
   d. Anthony Miccicke – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 31, 2022
   e. Gabriel Otero – Part-time School Bus Driver Trainee, Transportation
      Effective Date – January 14, 2022
   f. Leslie Rhodes – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 14, 2022

2. Early Childhood & Student Services Office
   Personal Leave (unpaid – with benefits – not FMLA)
   a. Diana Caba – Level IV Clerk / Level V Program Secretary, Fiscal Services
      Effective Date – January 24, 2022
   b. Blanca Piguave Castillo – Teacher, Head Start
      Effective Date – January 10, 2022

3. Professional Development & Curriculum Office
   Personal Leave (unpaid – with benefits – FMLA)
      Effective Date – January 25, 2022

K. Retirements
1. Business Services/Operations Office
   a. David L. Arentz – Level II Custodian, Custodial
      Effective Date – February 25, 2022
L. Resignations
1. Business Services/Operations Office
   a. Stacey Aguilar – Part-time School Bus Driver Trainee, Transportation
      Effective Date – February 10, 2022
   b. Maria C. Batista – Part-time School Bus Driver Trainee, Transportation
      Effective Date – January 27, 2022
   c. June M. Eby – Part-time Bus/Van Assistant and Misc. Transportation
      Effective Date – January 4, 2022
   d. Pamela A. Gantkowski – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 24, 2022
   e. Orsola Kirby – Part-time Bus/Van Assistant and Misc. Transportation
      Effective Date – January 13, 2022
   f. Debra L. Kroutch – Level IV Clerk, Operations
      Effective Date – January 28, 2022
   g. Iralisa Mercedes – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – January 5, 2022

2. Early Childhood & Student Services Office
   a. Christeen A. Kazmierczak – Specialized Preschool Teacher – Classroom, Early Intervention
      Effective Date – March 11, 2022
   b. June E. Malocu – Health and Nutrition Specialist, Head Start
      Effective Date – February 4, 2022
   c. Cynthia Quirindongo – Paraeducator, Head Start
      Effective Date – January 10, 2022

M. Terminations
1. Business Services/Operations Office
   a. Mauro A. Ciabattoni – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – February 18, 2022
      Violation of Policy
   b. Antonio Romelis – Part-time School Bus Driver Trainee, Transportation
      Effective Date – February 18, 2022
      Job Abandonment
   c. Edwin Valentin – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
      Effective Date – February 18, 2022
      Job Abandonment

N. Other
No Items to Consider
14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES
   — DR. MICHELLE REICHARD-HUFF, DIRECTOR
   No Items to Consider

B. PROFESSIONAL DEVELOPMENT & CURRICULUM
   — DR. DANIEL RICHARDS, DIRECTOR

   1. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Reading School District (RSD), for the BCIU to provide professional services related to the employment of a grant and program coordinator according to the agreement, effective February 23, 2022, through October 21, 2024.

   2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Riverview Intermediate Unit 6 (RIU6), for the BCIU to participate in and provide professional services related to STEMinPA projects including the Meaningful Watershed Educational Experience (MWEE), Pennsylvania Science Education Leadership (PennSEL), and STEM Learning Series for an amount of $22,486 according to the agreement, effective February 1, 2022.

   3. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Teachstone, Inc., for Teachstone, Inc. to provide CLASS Group Coaching (MMCI) packages for a fee of $10,009.48 effective January 3, 2022, through December 31, 2023 (The Pennsylvania Key).

   4. To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and Healthy Minds Innovation, Inc., for Healthy Minds Innovations, Inc. to provide the Healthy Minds Program Mobile Application to approximately 25,000 staff of Early Learning Resource Centers in Pennsylvania, effective February 10, 2022. This amendment provides for a funding increase of $199,911 for a revised total of $202,500 and extends the term of the agreement to February 9, 2024. All other terms and conditions remain in force (The Pennsylvania Key).

   5. To ratify Amendment #2 to the current agreement between the Berks County Intermediate Unit (BCIU) and Kalahari Resorts & Conventions, for Kalahari Resorts & Conventions to extend the term of the agreement at no cost through March 9, 2023. All other terms and conditions remain in full force (The Pennsylvania Key).

C. INFORMATION TECHNOLOGY
   — SCOTT MAJOR, CIO / DIRECTOR

   1. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and PenTeleData, to renew the WAN circuit to Transition House Birdsboro at a cost of $100.95/month. The term of the agreement is July 1, 2022, through June 30, 2023.

   2. To authorize the appropriate officers to execute agreements between the Berks County Intermediate Unit (BCIU) and Comcast, for cable modems at 15 Berks County locations at a cost of $2,997.75/month, effective July 1, 2022, through June 30, 2023.

   3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Blackboard Inc., for Connect Services at a cost of $1,896/year for 1,200 licenses, effective April 1, 2022, through March 31, 2023.
4. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the PAIUnet for the provisioning of 8000 Mbps of commodity internet services for dedicated use by the BCIU, effective July 1, 2022, to June 30, 2023, at a cost of $1,120/month pre-Erate discount application.

D. BUSINESS SERVICES/OPERATIONS
—DONNA DELORETTA, CFO / COO

1. To authorize the Berks County Intermediate Unit’s continued participation as a member of the Berks County Joint Purchasing Council for purposes of purchasing materials, supplies, services, and equipment pursuant to Section 521 and Section 1850.1 of the Public-School Code of 1949, effective February 17, 2022, with membership to continue from year to year for each succeeding fiscal year unless the BCIU notifies the Council within 60 days prior to the end of the fiscal year.

2. To appoint Eric Clemmer, Assistant Director for Operations, as the Berks County Intermediate Unit (BCIU) representative to the Berks County Joint Purchasing Council, and Tillie Panneton, Operations Supervisor-Purchasing & Logistics, to serve as the alternate representative for the BCIU when the Assistant Director for Operations is unable to participate in a meeting of the Council, effective February 17, 2022.

3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Spayd’s Outdoor Environments, for Spayd’s Outdoor Environments to refresh landscape at the BCIU Main Office at a fee of $19,356.25 effective Spring 2022.

E. ADMINISTRATION
—DR. JILL HACKMAN, EXECUTIVE DIRECTOR

1. To approve the first reading of the following policies:

   SUMMARY OF CHANGES
   006   Meetings (Revised)
   203   Immunizations and Communicable Diseases (Revised)
   218.1  Weapons (Revised)
   218.2  Terroristic Threats (Revised)
   236.1  Threat Assessment (New)
   247   Hazing (Revised)
   249   Bullying / Cyberbullying (Revised)
   252   Dating Violence (Revised)
   610   Purchases Subject to Bid / Quotation (Revised)
   903   Public Participation in Board Meetings (Revised)
   904   Public Attendance at Intermediate Unit Events (Revised)

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT