

COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS

- ◆ 2021 Outstanding Community Partner
 - Brian A. Gottschall, M.P.A., CEM
Director, County of Berks, Department of Emergency Services
- ◆ **EMPLOYEE OF THE MONTH FOR SEPTEMBER 2021**
 - Jaime Wilcha, Head Start Educational Coach, Office of Early Childhood and Student Services
- ◆ **RETIREES**
 - Terry E. Campbell, Level IV Clerk, Fiscal Services, Office of Business Services
 - Helenanne G. Drescher, Program Administrator, Software and Reprographics Services, Software Support Services, Office of Information Technology

II. FEATURED PROGRAMS

- ◆ Inside BCIU: Celebrating 50 Years of Pennsylvania Intermediate Units
 - Dr. Jill Hackman, Executive Director

III. EXECUTIVE SESSION

IV. EXECUTIVE DIRECTOR'S REPORT

- A. Executive Director Update
 - 1. Newslink
 - 2. Legislative Report
 - 3. BCIU Staying Safe: Protocols for Contact Tracing and Quarantine / Isolation Related to COVID-19 During the 2021-2022 Year
 - 4. BCIU 2021-2022 Protocols for Continuity of Instruction & Operations
 - 5. Committee on Legislative Action (COLA) Overview
 - 6. Berks County Equity Committee (BCEC) Overview
 - 7. Other Items

V. AGENDA REVIEW

REGULAR MEETING

01. CALL TO ORDER

- A. Pledge to the Flag and Roll Call
- B. Announcements
 - 1. Executive Session
 - 2. Agenda Update
 - 3. Persons Desiring to be Heard
- C. To acknowledge receipt of bids to replace the roof on the BCIU Transportation Center building located at 61 Berkley Road, Reading, PA.

02. APPROVAL OF MINUTES

- A. Meeting of August 19, 2021

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS (Detailed list of bills are available.)

SOURCE		PAGE	AMOUNT
August	2021 Ratifications - IU	1-16	\$4,809,006.92
August	2021 Ratifications - PSDLAF	1-01	\$6,223.93
September	2021 Ratifications - IU	1-08	\$2,432,333.35
September	2021 Approvals - IU	1-05	\$611,538.39
TOTAL			\$7,859,102.59

04. INFORMATION ITEM – TOMPKINS/VIST REVENUE ANTICIPATION NOTE – \$10,000,000:

Amount Outstanding
September 10, 2021
\$0

05. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF SEPTEMBER 10, 2021:

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$323,447.33	\$86,565.41	\$875,830.46	\$877,488.88	\$187,706.81
Commonwealth of PA	\$0.00	\$0.00	\$415,084.95	\$0.00	\$0.00
Other Revenue Sources	\$129,062.29	\$43,619.25	\$158,115.58	\$104.81	\$11,138.90
TOTALS	\$452,509.62	\$130,184.66	\$1,449,030.99	\$877,593.69	\$198,845.71
GRAND TOTAL	\$3,108,164.67				

06. APPROVAL/RATIFICATION OF HEAD START:

- a. BCIU Head Start Continuation Grant Application for 2022
- b. Head Start Continuation Grant Budget 2022
- c. Head Start Annual Report 2020
- d. BCIU Head Start Professional Development Training Plan_2021-2022
- e. Financial Statements (August 2021)
- f. Credit Card Purchases (August 2021)
- g. Non-Federal Share Report (August 2021)
- h. Policy Council Minutes/Resolutions (August 2021)
- i. Head Start Director’s Reports (September 2021)

07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE AUGUST 1, 2021		\$2,100,843.08
RECEIPTS		
REVENUE RECEIPTS	\$17,634,677.00	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$17,634,677.00</u>
		\$19,735,520.08
DISBURSEMENTS		
PRE-BOARD RATIFICATIONS	\$473,529.45	
PRE-BOARD RATIFICATIONS-PSDLAF	\$0.00	
BOARD APPROVALS	\$1,660,769.79	
POST BOARD RATIFICATIONS PSDLAF	\$6,223.93	
POST BOARD RATIFICATIONS IU	<u>\$4,809,006.92</u>	
TOTAL CHECKS WRITTEN	\$6,949,530.09	
CHECKS VOIDED	(\$682,930.36)	
PAYROLL DISTRIBUTIONS	<u>\$4,545,866.45</u>	<u>\$10,812,466.18</u>
ENDING BALANCE -AUGUST 31, 2021		\$8,923,053.90
CASH AVAILABLE-AUGUST 31, 2021		\$8,923,053.90

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

AUGUST 2021

Tompkins VIST	\$762.68
PNC	\$4.35
Chase	\$.38

09. BUDGETS

A. New and Proposed Budgets

No Items to Consider

B. Initial Budgets

1. Special Education Contracted Services – Program 302

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$5,338,344

This proprietary program provides to local school districts special education instructional programs and services including Hearing Impaired classrooms, Life Skills Support classrooms, Interpreter services, and Itinerant services (since 1991).

2. Extended School Year – Program 303

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$53,847

Extended School Year services are determined by the IEP team. Districts have the option to provide ESY services themselves or contract with the Intermediate Unit on a fee-for-service basis. This program has been in existence since 1988.

3. Special Education CORE– Program 304

Office of Early Childhood and Student Services

7/1/21 – 6/30/22

\$2,949,636

Funded by the Pennsylvania Department of Education, this budget covers costs for management, federal/state mandates for special education, direct services, child tracking (Penn Data) services, and administrative functions designed to support the Special Education programs throughout the Berks County Intermediate Unit and our school districts (since 1991).

4. Pennsylvania Inspired Leadership Initiative – Program 152

Office of Professional Development and Curriculum

7/1/21 – 6/30/22

\$119,500

Funded by the federal government through Appalachia Intermediate Unit, this program supports the development and improvement of leadership skills through the Principals Induction Program (PIP) and the Continuing Professional Education component for all other school administrators. This consortium, which is led by the BCIU, includes Schuylkill, Colonial, and Carbon-Lehigh Intermediate Units (since 2005).

5. BCIU Print Service Center – Program 605

Office of Information Technology

7/1/21 – 6/30/22

\$483,732

This proprietary program provides printing and duplicating services to school districts and to all BCIU departments and programs (since 1980).

C. Changes to Initial Budgets

**1. Head Start State Supplemental Assistance Program
(The Pennsylvania Key) – Program 170**

Office of Professional Development and Curriculum
7/1/21 – 6/30/22

\$100,000

Total Proposed Revised Budget: \$749,128

Funded by the federal government through the Pennsylvania Department of Education and the Head Start State Collaboration Office, this program provides monitoring and technical assistance to Head Start State Supplemental grantees throughout the state (since 2005). This change is necessary due to an increase in administrative funding for statewide support of program initiatives. This is the first administrative increase for HSSAP in approximately 5 years.

2. PA Pre-K Counts - OCDEL – Program 228

Office of Professional Development and Curriculum
7/1/21 – 6/30/22

\$478,125

Total Proposed Revised Budget: \$2,905,300

Funded by the Pennsylvania Department of Education through a contract with the BCIU, this program provides monitoring, technical assistance, consultation, and training and materials for all Pennsylvania Pre-K Counts approved providers. In addition, the BCIU will administer a sub-grant program for two faith-based Pennsylvania Pre-K Counts approved providers (since 2007). The change is necessary due to an increase of administrative funding for the FY 21/22 Pre-K Counts expansion.

3. BCIU School Safety & Security - Trauma Informed Care – Program 20-177

Office of Business Services
3/1/20 – 2/28/22

\$3,050

Total Proposed Revised Budget: \$257,783

The School Safety and Security Committee Grant Program was established to make school entities within the Commonwealth safer places. BCIU received this grant to maintain a safe, secure, and nurturing learning environment for all students, staff, faculty, and school visitors by improving security measures across Berks County. These funds are specifically being utilized to provide a comprehensive Trauma-Informed Train-the-Trainer professional development model to reach 5,000 educators, and to improve building security through an upgraded card access system and security cameras. This is state funding provided by the Pennsylvania Commission on Crime and Delinquency (PCCD) (since 2020). These changes are necessary to reflect a budget modification with additional state subsidy revenue.

D. Budgetary Transfers

1. Early Intervention - GEER - Health and Safety – Program 20-148

Office of Early Childhood and Student Services
3/13/20 – 9/30/21

\$8,820

As a result of the CARES Act, Early Intervention has been awarded a supplemental grant for activities in response to COVID-19. This supplement contains funding for staff training, policy development, equipment, and support to meet the public health guidelines for reopening. This includes cleaning/sanitation guidelines, providing personal protective equipment (PPE) for staff, and establishing other protocols designed to ensure the health and safety of children and adults. To support staff social distancing, an unused area of the Lower Alsace Learning Center will be renovated to accommodate office space, phones, and internet connections for 10 staff members (since 2020). These budget transfers are necessary to adjust expenditures to year-end projections.

2. Early Head Start Child Care Partnership – Program 20-168

Office of Early Childhood and Student Services

8/1//20 – 7/31/21

\$1,386

The Commonwealth of Pennsylvania, Office of Child Development and Early Learning (OCDEL) has contracted with the BCIU to partner with two local Child Care Centers to provide Early Head Start services. The Early Head Start Child Care Partnership (EHS-CCP) will provide full day, full year services designed to promote the development of young children birth to three. Early Head Start promotes the school readiness of low-income children (since 2015). These budget transfers are necessary to adjust expenditures to year-end projections.

10. COMMUNICATIONS

11. OLD BUSINESS

1. PSBA Slate of Candidates | Election of PSBA Officers

12. REPORT OF NEGOTIATIONS COMMITTEE

Elizabeth S. Huhn, *Chair*

13. PERSONNEL MATTERS

—ROB ROSENBERY, DIRECTOR

A. General

1. To award a professional contract to Taylor A. D’Antonio, Speech Therapist, Early Intervention, who has completed three years of satisfactory service, effective September 10, 2021.
2. To approve the Customer Success Specialist, Office of Information Technology position description.
3. To acknowledge receipt of the list containing the salaries of Transportation employees, effective August 2, 2021.
4. Resolved, for the Board of Directors to ratify the following Atlas Transportation employees to be assigned to the Berks County Intermediate Unit to provide transportation services according to the terms of the agreement with Atlas Transportation during the 2021-2022 fiscal year:
 - a. Van Driver
 - i. Oscar Buten-Martinez – Effective Date – September 8, 2021
 - ii. Leonardo Cabrera – Effective Date – September 1, 2021
 - iii. Daniel Herrera – Effective Date – September 7, 2021
 - iv. Nieves Santana – Effective Date – September 7, 2021

B. Employment – Ratifications

1. Business Services/Operations Office
 - a. Michele M. Booth – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33 Effective Date – August 23, 2021
Replacement

- b. Jose Echavarria – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – September 7, 2021
Replacement
- c. Casey E. Frasca – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – September 7, 2021
Replacement
- d. Brandi L. Hartman – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – August 30, 2021
Replacement
- e. Joseph Heywood – Part-time School Bus Driver Trainee, Transportation
Recommended Hourly Rate – \$16.55
Effective Date – August 30, 2021
Replacement
- f. Nancy S. Jimenez – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – September 7, 2021
Replacement
- g. Yolanda Pinkney – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – August 23, 2021
Replacement
- h. William C. Rey, Jr. – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – August 30, 2021
Replacement
- i. Jelisa L. Rhodes – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – September 7, 2021
Replacement
- j. Giselle S. Rojas – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$21.55, \$17.75, \$14.50, and \$13.33
Effective Date – August 23, 2021
Replacement
- k. Melissa M. Rump – Part-time School Bus Driver Trainee, Transportation
Recommended Hourly Rate – \$16.55
Effective Date – August 23, 2021
Replacement

- l. Hargrey A. Saul – Part-time School Bus Driver Trainee, Transportation
Recommended Hourly Rate – \$16.55
Effective Date – August 24, 2021
Replacement
- m. Tim C. Speck – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – August 30, 2021
Replacement
- n. Dedre J. Stein-Colter – Part-time Driver w/o Bus License, Assistant, Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – August 30, 2021
Replacement
- o. Archie J. Ulshafer – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Recommended Hourly Rates – \$25.05, \$17.75, \$14.50, and \$13.33
Effective Date – September 7, 2021
Replacement
- p. Kathy J. Wise – Part-time Driver w/o Bus License, Assistant, Misc. Transportation
Recommended Hourly Rates – \$17.75, \$14.50, and \$13.33
Effective Date – September 7, 2021
Replacement
2. Early Childhood & Student Services Office
 - a. Geneva J. Aulenbach – Teacher, Head Start
Recommended Hourly Rate – Level III, Probationary, \$20.20
Effective Date – August 30, 2021
Replacement
 - b. Stephanie Ebling – Level V Bilingual Program Secretary, Early Intervention
Recommended Hourly Rate – \$14.43
Effective Date – August 16, 2021
Replacement
 - c. Kelli N. Ernst – Disabilities / Transition Specialist, Head Start
Recommended Hourly Rate – Level I, Probationary, \$23.50
Effective Date – September 7, 2021
Replacement
 - d. Alicia K. Hornberger – Special Education Teacher – Itinerant, Special Education
Recommended Annual Salary – Column 4, Step 5, \$64,717
Effective Date – August 16, 2021
Replacement
 - e. Devin P. McFerren – Alternative Education Teacher, Alternative Education
Recommended Annual Salary – Column 4, Step 16, \$88,205
Effective Date – August 23, 2021
Additional Position

- f. Kate H. Rathman – Level V Program Secretary, Special Education
Recommended Hourly Rate – \$14.43
Effective Date – September 7, 2021
Replacement

3. Professional Development & Curriculum Office

- a. Nicole Good Zawidski – Continuing Professional Education (CPE) Instructor
Recommended Rate – \$750 per credit
Effective Date – August 16, 2021
Additional Position
- b. Maria C. Uhalde – Infant Early Childhood Mental Health Consultant, The Pennsylvania Key
Recommended Annual Salary – \$58,102 (to be prorated)
Effective Date – August 30, 2021
Replacement

C. Change of Status – Ratifications

1. Business Services/Operations Office

- a. Kariana Basabe Garay
Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 30, 2021
Replacement
- b. Jessenia Diaz
Change from Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Bus/Van Specialist, Transportation
Change Recommended Hourly Rates from \$21.55, \$17.75, \$14.50, and \$13.33 to \$26.75
Effective Date – August 20, 2021
New Position
- c. Debra Gerhart
Part-time Driver w/o Bus License, Transportation
Recommended Hourly Rate – \$17.75
Effective Date – August 4, 2021
Additional Assignment
- d. Margaret Gitler
Change from Part-time Driver w & w/o Bus License, Assistant, Misc., and School Bus Fueler, Transportation to Part-time Bus/Van Specialist, Transportation
Change Recommended Hourly Rates from \$21.55, \$18.10, \$14.80, \$13.63, and \$21.00 to \$26.75
Effective Date – August 20, 2021
New Position
- e. Tina Gring
Change from Level IV Clerk / Level V Accounting Clerk / Level V Program Secretary, Fiscal Services to Level V Secretary – Vehicle Maintenance, Transportation
Change Recommended Hourly Rates from \$19.33, \$19.83, and \$19.83 to \$19.83
Effective Date – August 16, 2021
Replacement

- f. Alicia Kachel
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to Dispatcher, Transportation
Change Recommended Hourly Rates from \$22.05, \$18.10, \$14.80, and \$13.63 to \$17.25
Effective Date – August 28, 2021
Replacement
- g. Stephanie Mullarkey
Change from Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 19, 2021
Replacement
- h. Beverly Rivera
Change from Substitute Bus/Van Assistant and Misc. Transportation to Part-time Bus/Van Assistant and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 30, 2021
Replacement
- i. Naomi Smith
Change from Substitute Bus/Van Assistant and Misc. Transportation to Part-time Bus/Van Assistant and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 30, 2021
Replacement
- j. Naomi Smith
Part-time Driver w & w/o Bus License, Transportation
Recommended Hourly Rates – \$21.55 and \$18.10
Effective Date – September 2, 2021
Additional Assignments
- k. Domingo Vega, Jr.
Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – August 19, 2021
Replacement
- l. Erica Wolf
Change from Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation to Part-time Bus/Van Specialist, Transportation
Change Recommended Hourly Rates from \$22.05, \$18.10, \$14.80, and \$13.63 to \$26.75
Effective Date – August 20, 2021
New Position

- m. Stephanie Wolfe
Change from Part-time Driver w & w/o Bus License, Assistant, Misc., and Bus/Van Deep Cleaner,
Transportation to Dispatcher, Transportation
Change Recommended Hourly Rates from \$21.55, \$18.10, \$14.80, \$13.63, and \$17.80 to \$17.25
Effective Date – September 1, 2021
Replacement

2. Early Childhood & Student Services Office

- a. Karen Allen – Specialized Preschool Teacher – Classroom, Early Intervention
Recommended Hourly Rate – \$36.33
Effective Date – July 1, 2021 – July 30, 2021
Additional Hours (not to exceed 14 hours)
- b. Kathryn Bates – Teacher, Pre-K Counts
Recommended Hourly Rate – \$39.91
Effective Date – August 10, 2021 – August 11, 2021
Additional Hours (not to exceed 14 hours)
- c. Megan Carr – Teacher, Pre-K Counts
Recommended Hourly Rate – \$26.32
Effective Date – August 12, 2021 – August 13, 2021
Additional Hours (not to exceed 14 hours)
- d. Susan Garman – Teacher, Pre-K Counts
Recommended Hourly Rate – \$26.32
Effective Date – August 11, 2021
Additional Hours (not to exceed 7 hours)
- e. Shelly Olexa Marino – Paraeducator, Pre-K Counts
Recommended Hourly Rate – \$12.89
Effective Date – August 10, 2021 - August 11, 2021
Additional Hours (not to exceed 7 hours)
- f. Amber Sell – Teacher, Pre-K Counts
Recommended Hourly Rate – \$36.13
Effective Date – July 1, 2021 – July 30, 2021
Additional Hours (not to exceed 14 hours)
- g. Denali Shook – Teacher, Pre-K Counts
Recommended Hourly Rate – \$34.65
Effective Date – August 12, 2021
Additional Hours (not to exceed 7 hours)

D. Additions to 2021-2022 Approved Substitute Lists – Ratifications

Transportation

Ruby Garcia-Aguirre, Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
Effective – August 30, 2021

E. Additions to Approved 2021-2022 Out-Of-Class Substitute Lists – Ratifications

No Items to Consider

F. Remove from 2021-2022 Approved Substitute Lists

Transportation

Alexandra Iovanna, Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
Effective – September 1, 2021
Janice Lamm, Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective – August 17, 2021
Naomi Smith, Substitute Driver w & w/o Bus License, Transportation
Effective – August 2, 2021

G. Employment – Approvals

No Items to Consider

H. Change of Status – Approvals

1. Business Services/Operations Office

a. Kyle Batz

Change from Supervisor, Transportation, Tulpehocken to Substitute Driver w & w/o Bus License, Assistant, and Misc. Transportation
Change Recommended Annual Salary from \$50,723 to Hourly Rates \$23.50, \$19.75, \$16.05, and \$14.45
Effective Date – November 3, 2021
Voluntary Reassignment

I. Leave of Absence Requests

1. Business Services/Operations Office

Personal Leave (unpaid – without benefits – Not FMLA)

a. Amy Gantz – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – August 11, 2021

2. Early Childhood & Student Services Office

Personal Leave (unpaid – with benefits – FMLA)

a. Ashley Anspach – Teacher, Pre-K Counts
Effective Date – August 13, 2021
b. Carmen Constanzo – Paraeducator, Head Start
Effective Date – August 30, 2021
c. Molly Lenko – Speech Therapist, Early Intervention
Effective Date – August 27, 2021

3. Professional Development & Curriculum Office

Personal Leave (unpaid – with benefits – FMLA)

a. Cheryl Gregory – Level V Program Secretary, OPDC
Effective Date – September 8, 2021

J. Return from Leave of Absence Requests

1. Early Childhood & Student Services Office

Personal Leave (unpaid – with benefits – FMLA)

a. Megan Lieb – Special Education Teacher – Itinerant, Special Education
Effective Date – August 17, 2021
b. Melanie Lozenski – Teacher, Pre-K Counts
Effective Date – August 17, 2021

K. Retirements

1. Business Services/Operations Office
 - a. Donna F. Moyer – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – August 16, 2021

2. Early Childhood & Student Services Office
 - a. Carol L. Fritz – Paraeducator, Early Intervention
Effective Date – December 17, 2021

L. Resignations

1. Business Services/Operations Office
 - a. Bobbi J. Behm – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – August 18, 2021
 - b. Lauren E. Morales Morillo – Level III Custodian, Custodial
Effective Date – August 31, 2021
 - c. Richard S. Shelton – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – August 30, 2021

2. Early Childhood & Student Services Office
 - a. Araceli Castaneda – Teacher, Head Start
Effective Date – August 16, 2021
 - b. Brendan M. Hickey – Psychologist, Special Education
Effective Date – August 16, 2021
 - c. Lucia Martinez – Teacher, Head Start
Effective Date – August 9, 2021
 - d. Anelys Santos – Psychologist, Special Education
Effective Date – October 22, 2021
 - e. Rebecca C. Seel – Nolde Aide, Nolde
Effective Date – August 23, 2021

3. Professional Development & Curriculum Office
 - a. Michael Imburgia – Director of School Improvement Performance Management, OPDC
Effective Date – September 3, 2021

M. Terminations

No Items to Consider

N. Other

No Items to Consider

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—DR. MICHELLE REICHARD-HUFF, DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Berks Community Action Program, Inc., for the BCIU to operate the Pre-K Counts Program for 137 eligible Pre-K children, three and four years of age, in full-day programs, effective July 1, 2021, through June 30, 2022, with funding in the amount of \$1,130,250.

2. To acknowledge receipt and submission of the 2020-2021 Program Information Report (PIR) Summary for the 2020-2021 school year.
3. To approve the 2020-2021 Berks County Head Start Annual Report.
4. To ratify the submission of the Locally Designed Option Duration Waiver Request to the Office of Head Start, U.S. Department of Health and Human Services for the 2021-2022 school year.
5. To approve the submission of the Berks County Head Start continuation grant application, 2022 proposed budget, and training plan by October 1, 2021.

B. PROFESSIONAL DEVELOPMENT & CURRICULUM

—DANIEL RICHARDS, DIRECTOR

1. To ratify agreements between the Berks County Intermediate Unit (BCIU) and the following school districts, for the BCIU to provide Title I services to students who reside within Title I eligible schools and attend nonpublic schools, effective August 1, 2021, through June 15, 2022:

School District	\$ Total Services
Conrad Weiser Area	5,142.00
Fleetwood Area	4,574.00
Muhlenberg	22,102.00
Twin Valley	1,819.54
Wilson	9,053.00

2. To ratify agreements between the Berks County Intermediate Unit (BCIU) and the following school districts, for the BCIU to provide Title II services to students who reside within Title II eligible schools and attend nonpublic schools, effective August 1, 2021, through September 30, 2022:

School District	\$ Total Services
Muhlenberg	8,603.84
Wilson	6,231.06

3. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the following school district, for the BCIU to provide Title IV services to students who reside within Title IV eligible schools and attend nonpublic schools, effective August 1, 2021, through September 30, 2022:

School District	\$ Total Services
Wilson	2,334.38

4. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the following vendor, for the BCIU to contract services on behalf of Berks County nonpublic schools in line with applications submitted under the Emergency Assistance to Non-Public Schools (EANS) program according to specifics of each individual agreement:

- Berks County Intermediate Unit (BCIU), LEA for the Berks Catholic High School

5. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Albright College / SRI, for the BCIU to provide services related to preparation of two Act 45 SRI-TEL applications for submission to the Pennsylvania Department of Education (PDE) for the amount of \$1,600 according to the agreement, effective August 10, 2021.
6. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Boyertown Area School District, for the BCIU to provide services related to the design and implementation of professional learning pathways for \$7,500 plus additional components according to the agreement, effective August 13, 2021.
7. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and Edupreneurial Solutions, LLC, for Dr. Carrie Soliday to provide statewide professional development related to the Classroom Diagnostic Tool (CDT), for the amount of \$47,400 plus travel expenses according to the agreement, effective September 7, 2021, through June 30, 2022.
8. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Berks Christian School, for the BCIU to provide professional development related to assessment reliability and validity for \$900 according to the agreement, effective August 24, 2021.
9. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Center for Schools and Communities (CSC), for CSC to provide a series of data collection, analysis, and reporting tasks to assess the landscape of Head Start activities in Pennsylvania for a fee of \$23,000 for the period, July 1, 2021, through June 30, 2022 (The Pennsylvania Key).
10. To ratify agreements between the Berks County Intermediate Unit and the following contractors, for the Early Head Start Child Care Partnership program to expand high quality early learning opportunities to infants and toddlers, effective August 1, 2021, through July 31, 2022 (The Pennsylvania Key):
 - Chester County Intermediate Unit d/b/a Chester County Head Start, for a fee of \$2,158,782 to serve 144 children
 - Child Development Centers, Inc., for a fee of \$599,662 to serve 40 children
 - Huntingdon County Child and Adult Development Corp., for a fee of \$239,865 to serve 16 children
 - Lancaster-Lebanon IU 13, for a fee of \$1,319,256 to serve 88 children
 - Lawrence County Social Services, Inc., d/b/a Lawrence County Community Action Partnership, for a fee of \$599,662 to serve 40 children
 - Pocono Services for Families and Children, for a fee of \$119,932 to serve 8 children
11. To ratify a memorandum of understanding between the Berks County Intermediate Unit (BCIU) and the Berks County Head Start program, for the Early Head Start Child Care Partnership program for BCIU Head Start to expand high quality early learning opportunities to infants and toddlers, for a fee of \$479,729 to serve 32 children, effective August 1, 2021, through July 31, 2022 (The Pennsylvania Key).

12. To ratify agreements between the Berks County Intermediate Unit and the following organizations, for the noted organizations to provide professional services related to the Pennsylvania Pre-K Counts Program, effective July 1, 2021, through June 30, 2022 (The Pennsylvania Key).

ENTITY	ALLOCATION	CHILDREN SERVED
Lancaster Mennonite School	\$350,000	40 Full Day
Imani Christian School	\$157,500	18 Full Day

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, CIO / DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Brandywine Heights Area School District for renewal of hosting and software support services for the PowerSchool eFinancePLUS application. The term of the agreement is for one year, effective July 1, 2021, through June 30, 2022, at costs reflected in the agreement for selected services.
2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Muhlenberg School District, for renewal of hosting and software support services for the PowerSchool eFinancePLUS application. The term of the agreement is for one year, effective July 1, 2021, through June 30, 2022, at costs reflected in the agreement for selected services.
3. To ratify agreements between the Berks County Intermediate Unit (BCIU) and the named Berks County school districts to provide software support services for the Infinite Campus student information system. The term of the agreements are one year, effective July 1, 2021 through June 30, 2022, at costs reflected in the agreements for selected services. Participating school districts include Boyertown Area, Daniel Boone Area, Fleetwood Area, Muhlenberg, Oley Valley, and Twin Valley.
4. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and CDWG, for the purchase of 341 PhishME licenses at a cost of \$376 for the Wyomissing Area School District as part of a state-wide purchasing consortium. The term of the agreement is September 1, 2021, through February 1, 2023.
5. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for the purchase of Financial Information System (FIS) licensing, hosting, and support services. The term of the agreement is five (5) years, effective July 1, 2021, through June 30, 2026, for a total cost of \$144,770 over the five-year period, with the year one cost established at \$18,908.
6. To approve a renewal agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for the purchase of Consumables Licensing and Software Support for a one (1) year term, effective July 1, 2021, through June 30, 2022, at a base cost of \$1,500 for up to 735 items.
7. To approve a renewal agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for licensing, hosting, and support of SCView, an electronic document management system. The term of the agreement is one (1) year, effective July 1, 2021, through June 30, 2022, at a cost of \$11,123.25.

8. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for the purchase of software customization services to the Financial Information System (FIS) for a custom export/interface of staff data at a one-time cost \$425.
9. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for the purchase of software customization services to the Financial Information System (FIS) Long Term Disability component at a one-time cost not to exceed \$6,700.
10. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and eduBusiness Solutions for migration, licensing, hosting, and support services of PrintShop Pro, Design Conductor, and SAML Single Sign-On (SSO) software. The term of the agreement is one (1) year, effective November 1, 2021, through October 31, 2022, at a cost not to exceed \$9,700.

D. BUSINESS SERVICES/OPERATIONS

—DONNA DELORETTA, CFO / COO

1. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Centro Hispano Daniel Torres, Inc., for Centro Hispano Daniel Torres, Inc. to provide food service for the BCIU Head Start and Pre-K Counts programs, effective October 1, 2021, through September 30, 2022, at the following rates:

Breakfast	\$1.38 per meal
Lunch	\$2.83 per meal
Snack	\$.81 per meal
Pantry Box	\$5.19 per meal (Breakfast / Lunch)
Pantry Box	\$4.60 per meal (Lunch / Snack)

2. To ratify agreements between the Berks County Intermediate Unit (BCIU) and the following schools, for the schools to provide meals for Head Start, effective July 1, 2021, through June 30, 2022, as follows:

<u>Provider (lunches)</u>	<u>Rate/Child</u>	<u>Increase</u>
BCTC East (Oley)	\$2.60	\$.04/child
BCTC West (Blue Marsh)	\$2.60	\$.04/child

<u>Reading-Muhlenberg CTC</u>	<u>Rate/Child</u>	<u>Increase</u>
Breakfast	\$1.81	\$.12/child
Lunch	\$2.74	\$.18/child
Snack	\$1.21	\$.08/child

<u>Cumru and Mifflin Park</u>	<u>Rate/Child</u>	<u>Increase</u>
Breakfast	\$2.35	\$.09/child
Lunch	\$3.66	\$.15/child

3. To authorize the appropriate officers to execute an agreement between the Berks County Intermediate Unit (BCIU) and Conrad Siegel Actuaries, for Conrad Siegel Actuaries to provide professional services for the completion of Affordable Care Act (ACA) reporting for the 2021 calendar year at a fee of \$7,500 (no increase).

4. To ratify a lease agreement between the Berks County Intermediate Unit (BCIU) and St. Daniel's Lutheran Church, for the rental of one (1) classroom and the use of shared communal spaces, including access to the fenced outdoor playground area and parking spaces for Head Start, effective August 23, 2021, through August 22, 2022, at \$550 per month for twelve months.
5. To authorize the appropriate officers to close the inactive PNC Bank Business Checking and PNC Business Premium Money Market accounts, with balances to be transferred to the Tompkins-VIST Bank USIF account.
6. To award a contract to Heidler Roofing at a cost of \$151,310.85 to replace the roof at the Berks County Intermediate Unit Transportation Center.
7. To ratify an agreement between the Berks County Intermediate Unit and Atlas Transportation, for Atlas Transportation to provide transportation services, effective August 30, 2021 as follows:
 - a. To transport Special Needs students to TCHS Brandywine at a rate of \$285 per day.
 - b. To transport Homeless students to Governor Mifflin School District at a rate of \$190 (p.m. only) per day.
 - c. To transport Early Intervention students to BCIU Education Centre at a rate of \$375 per day.
 - d. To transport Special Needs students to 13th & Green Elementary School at a rate of \$350 per day.
 - e. To transport Special Needs students to Central Middle School and Reading High School at a rate of \$475 per day (double shifts).
 - f. To transport Special Needs students to Northeast Middle School at a rate of \$350 per day.
 - g. To transport Special Needs students to KidsPeace and Central Middle School at a rate of \$475 per day (double shifts).
 - h. To transport Special Needs students to Reading High School and Central Middle School at a rate of \$300 per day (double shifts).
 - i. To transport Special Needs students to New Story Perk at a rate of \$250 per day.
 - j. To transport Special Needs students to Riverside Elementary School and Reading High School at a rate of \$375 per day.
 - k. To transport Special Needs students to RMCTC at a rate of \$375 per day.
 - l. To transport Special Needs students to Southwest Middle School at a rate of \$225 per day.
 - m. To transport Special Needs students to New Story Wyomissing at a rate of \$350 per day.
 - n. To transport Special Needs students to RMCTC at a rate of \$375 per day.
 - o. To transport Special Needs students to Central Middle School at a rate of \$250 per day.
 - p. To transport Special Needs students to Southern Middle School at a rate of \$285 per day.
 - q. To transport Special Needs students to Capstones at a rate of \$265 per day.
 - r. To transport Special Needs students to Hogan/Pal (with AIDE) at a rate of \$400 per day.
 - s. To transport Special Needs students to Reading High School and Southwest Middle School at a rate of \$475 per day (double shifts).
 - t. To transport Special Needs students to 10th & Penn Elementary and Northwest Middle School at a rate of \$375 per day.
 - u. To transport Special Needs students to Millmont Elementary at a rate of \$350 per day.
 - v. To transport Homeless students to Muhlenberg Middle School and Muhlenberg High School at a rate of \$265 per day.
 - w. To transport Special Needs students to Reading High School and Northeast Middle School at a rate of \$350 per day.
 - x. To transport Special Needs students Northeast Middle School and Reading High School at a rate of \$475 per day.

E. ADMINISTRATION

—DR. JILL HACKMAN, EXECUTIVE DIRECTOR

1. To appoint Rob Rosenberry, Director of Human Resources, as the BCIU Management representative to the Berks County School Districts Health Trust (BCSDHT) Board of Trustees for a two-year term, effective July 1, 2020, through June 30, 2022.

2. RESOLVED, that the Board President is authorized to execute an agreement between the Berks County Intermediate Unit and Levin Legal Group, P.C., for the Levin Legal Group to represent the Berks County Intermediate Unit for the complaint of discrimination with the Pennsylvania Human Relations Commission – Case No. 202100121.

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT