

COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS

- ◆ EMPLOYEE OF THE MONTH FOR OCTOBER 2020
 - Kathryn Raifsnider, Assistant Program Administrator, Transportation, Office of Business Services / Operations

FEATURED PROGRAM

- ◆ **INSIDE BCIU: NAVIGATING THE CHANGES IN CHILDCARE**
 - Dr. Michelle Reichard-Huff, Director, Early Childhood and Student Services

II. EXECUTIVE DIRECTOR’S REPORT

- A. Executive Director Update
 - 1. Newslink
 - 2. Legislative Update
 - 3. Berks County Equity Committee (BCEC)
 - 4. Early Intervention Campaign
 - 5. Other Items
- B. Agenda Review

III. EXECUTIVE SESSION

REGULAR MEETING

01. CALL TO ORDER

- A. Pledge to the Flag and Roll Call
- B. Announcements
 - 1. Executive Session
 - 2. Agenda Update
 - 3. Persons Desiring to be Heard

02. APPROVAL OF MINUTES

- A. Meeting of September 17, 2020

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS (Detailed list of bills are available.)

SOURCE		PAGE	AMOUNT
September	2020 Ratification - IU	1-09	\$1,574,594.81
September	2020 Ratifications - PSDLAF	1-01	\$35,735.14
October	2020 Ratification - IU	1-04	\$466,679.36
October	2020 Approvals - IU	1-04	\$2,725,945.98
TOTAL			\$4,802,955.29

04. INFORMATION ITEM – TOMPKINS/VIST REVENUE ANTICIPATION NOTE – \$10,000,000:

Amount Outstanding
October 9, 2020
\$0

05. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF OCTOBER 9, 2020:

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$352,304.38	\$96,065.93	\$26,627.83	\$302,649.16	\$25,204.23
Commonwealth of PA	\$1,390,012.24	\$72,600.00	\$0.00	\$230,554.56	\$0.00
Other Revenue Sources	\$157,688.17	\$596.25	\$5,000.00	\$78,855.11	\$32,370.22
TOTALS	\$1,900,004.79	\$169,262.18	\$31,627.83	\$612,058.83	\$57,574.45
GRAND TOTAL	\$2,770,528.08				

06. APPROVAL/RATIFICATION OF HEAD START:

- Financial Statements (September 2020)
- Credit Card Purchases (September 2020)
- Non-Federal Share Report (September 2020)
- Policy Council Minutes/Resolutions (September 2020)
- Head Start Director’s Report (October 2020)

07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE SEPTEMBER 1, 2020		\$6,451,155.57
RECEIPTS		
REVENUE RECEIPTS	\$10,939,985.62	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$10,939,985.62</u>
		\$17,391,141.19
DISBURSEMENTS		
PRE-BOARD RATIFICATIONS	\$338,698.55	
PRE-BOARD RATIFICATIONS-PSDLAF	\$0.00	
BOARD APPROVALS	\$1,759,582.94	
POST BOARD RATIFICATIONS PSDLAF	\$35,735.14	
POST BOARD RATIFICATIONS IU	<u>\$1,574,594.81</u>	
TOTAL CHECKS WRITTEN	\$3,708,611.44	
CHECKS VOIDED	(\$19,563.20)	
PAYROLL DISTRIBUTIONS	<u>\$4,730,393.45</u>	<u>\$8,419,441.69</u>
ENDING BALANCE -SEPTEMBER 30, 2020		\$8,971,699.50
CASH AVAILABLE-SEPTEMBER 30, 2020		\$8,971,699.50

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

September 2020

Tompkins VIST	\$2,280.96
PNC	\$1.08

09. COMMUNICATIONS

Brian Specht, *Secretary*

10. OLD BUSINESS

No Items to Consider

11. REPORT OF NEGOTIATIONS COMMITTEE

Elizabeth S. Huhn, *Chair*

12. BUDGETS

A. New and Proposed Budgets

No Items to Consider

B. Initial Budgets

1. Special Education Contracted Services – Program 302

Office of Early Childhood and Student Services

7/1/20 – 6/30/21

\$5,496,656

This proprietary program provides to local school districts special education instructional programs and services including Hearing Impaired classrooms, Life Skills Support classrooms, Interpreter services, and Itinerant services (since 1991).

2. Individuals With Disabilities Education Act 2004 (Part B) – Program 20-184

Office of Professional Development and Curriculum

7/1/20 – 9/30/21

\$13,751,422

Funded by the federal government through the Individuals with Disabilities Education Act 2004—Part B, this budget contains Component 2 which supports professional development and curriculum services to school districts and Component 3 which provides services/monies to school districts as well as Equitable Participation for eligible parentally-placed private school children (since 1982).

3. PA Science Standards Revision – Program 217

Office of Professional Development and Curriculum

7/1/20 – 6/30/21

\$58,320

The BCIU, through an agreement with the Pennsylvania Department of Education, will provide services to support the Pennsylvania Science Standards revision process. Services under this agreement will include assistance in facilitation of initial information gathering and creation of a landscape report, stakeholder engagement sessions, steering committee and writing work groups, community feedback, and presentation to the State Board of Education. The BCIU will support and supply technical assistance to the Pennsylvania Department of Education throughout the revision process (since 2019).

- 4. Staff Development Workshops – Program 609**
Office of Professional Development and Curriculum
7/1/20 – 6/30/21 \$52,500
This proprietary program provides in-service opportunities on a non-credit basis to school district and intermediate unit personnel. Professional staff and support staff are eligible to participate in these programs designed to increase an individual’s skills and knowledge (since 1987).
- 5. Network and Computer Services – Program 670**
Office of Information and Technology
7/1/20 – 6/30/21 \$732,986
Comprised of two sub-budgets including the Berks County Wide Area Network (WAN) project, this program combines networking, PAIUNET, and other technology-related services for external customers (since 1989).
- 6. Information Technology Software Services – Program 671**
Office of Information and Technology
7/1/20 – 6/30/21 \$1,656,650
Comprised of two sub-budgets, this proprietary fund accounts for expenditures and revenue related to supplemental services internal and external to the Berks County Intermediate Unit. These services include software as a service hosting, application development, software support and training, documentation, and technology consultation (since 1994).
- 7. Operation and Maintenance of Buildings – Program 116**
Office of Business Services
7/1/20 – 6/30/21 \$4,823,816
This program accounts for the operation and maintenance of the Berks County Intermediate Unit Rivers Chase building, the BCIU Learning Center at Hamburg, the Reading Crest building, the BCIU Learning Center at Lower Alsace, the BCIU Learning Center at St. Paul’s, the BCIU Learning Center at the Education Centre, and the BCIU Transportation Center. Expenditures include salaries and benefits for building and maintenance staff, custodians, safety coordinator, utilities, insurance, contracted repairs, maintenance, supplies, equipment, and interest and principal payments. Revenues include rent from programs, meeting room rental income, repair services, first aid/CPR fees, and the state share of FICA and Retirement (since 1989).
- 8. Vehicle Maintenance – Program 630**
Office of Business Services
7/1/20 – 6/30/21 \$1,183,641
This proprietary fund accounts for all expenditures for vehicle maintenance including such items as mechanics, service helpers, vehicle washers, contracted repairs and maintenance, supplies, and fuel. Revenue is derived from other BCIU programs, which will utilize these vehicle maintenance items (since 1990).

9. Vehicle Maintenance Parts Inventory – Program 631

Office of Business Services

7/1/20 – 6/30/21

\$1,031,067

This proprietary fund accounts for all consumable vehicle parts purchased by the Berks County Intermediate Unit. Other BCIU programs whose vehicles utilize these parts will fund this program (since 1990).

10. BCIU Contracted Transportation – Program 632

Office of Business Services

7/1/20 – 6/30/21

\$8,218,500

This proprietary fund accounts for all contracted transportation services including the contracted transportation portion of Special Education students, deliveries, field trips, and the transportation of Reading School District, Muhlenberg School District, Antietam School District, and Tulpehocken Area School District regular education students. In addition, this program provides transportation for the BCIU Head Start program in the city of Reading and to all rural Berks County classrooms (since 1990).

11. Central Inventory Warehouse – Program 698

Office of Business Services

7/1/20 – 6/30/21

\$20,000

This program is designed to provide warehouse supplies services to all programs channeled through the Intermediate Unit. Efficiencies come from the BCIU purchasing in bulk instead of program purchasing separately (since 1980).

C. Changes to Initial Budgets

No Items to Consider

D. Budgetary Transfers

No Items to Consider

13. PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

1. To ratify the unpaid internships as noted below:

- a. Kolby Kleckner, Kutztown University undergraduate student majoring in Special Education: Visual Impairment, under the supervision of Amanda Kutzura, Vision Itinerant, effective August 25, 2020, through October 16, 2020.
- b. Naomi Kuhns, Lancaster Bible College graduate student majoring in School Counseling, under the supervision of Sara George, Assistant Director Student Services and K-12 Education, and Andrew Johnson, Guidance Counselor, effective August 31, 2020, through December 31, 2020.
- c. Daniel McGuire, Millersville University graduate student majoring in School Counseling, under the supervision Sara George, Assistant Director Student Services and K-12 Education, and Andrew Johnson, Guidance Counselor, effective September 17, 2020, to December 11, 2020.
- d. Lacey Moyer, Kutztown University graduate student majoring in School Counseling, under the supervision of Sara George, Assistant Director Student Services and K-12 Education, and Andrew Johnson, Guidance Counselor, effective August 18, 2020, through May 7, 2021.

- e. Xylene Rivera, Pennsylvania State University undergraduate student majoring in Applied Psychology, under the supervision of Dan Gordon, Special Education Teacher, effective September 8, 2020, through December 11, 2020.
2. To approve the unpaid internship of Analexis Foss, Wyomissing Area High School student interested in Public Relations and Marketing, under the supervision of Amelia Krotee, Marketing Communications Specialist, effective October 19, 2020, through January 21, 2021.

B. Employment – Ratifications

1. Business Services/Operations Office
 - a. Steven V. Bilak – Level II Custodian, Facilities
Recommended Hourly Rate - \$13.16
Effective Date – October 12, 2020
Replacement
 2. Early Childhood & Student Services Office
 - a. Joseph J. Grandstrom – Alternative Education Teacher, Alternative Education
Recommended Annual Salary – Column 1, Step 1, \$46,784 (to be prorated)
Effective Date – October 12, 2020
Replacement
 - b. Summer Guidotto – Paraeducator, Early Intervention
Recommended Hourly Rate – \$12.70
Effective Date – October 12, 2020
Replacement
 - c. Susana Gutierrez – Family Engagement Worker, Head Start
Recommended Hourly Rate – Level V, Probationary, \$19.96
Effective Date – September 21, 2020
Replacement
 - d. Deborah J. Schneck – Paraeducator, Head Start
Recommended Hourly Rate – Level I, Probationary, \$12.11
Effective Date – September 21, 2020
Replacement
3. Human Resources Office
 - a. Nina Temchatin – Talent Acquisition Specialist
Recommended Annual Salary – \$41,000 (to be prorated)
Effective Date – October 12, 2020
Replacement

C. Change of Status – Ratifications

1. Business Services/Operations Office

a. Gary Crossley

Change from Part-time Bus/Van Assistant and Misc. Transportation to
Substitute Bus/Van Assistant and Misc. Transportation

No Change in Recommended Hourly Rates

Effective Date – October 5, 2020

Voluntary Reassignment

b. Juan Dorta

Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to
Part-time Driver w/o Bus License, Assistant, and Misc. Transportation

No Change in Recommended Hourly Rates

Effective Date – October 5, 2020

Replacement

c. Kristen Grassley – Bus/Van Deep Cleaner

Effective Date – October 5, 2020

Removal of Assignment

d. Lakeria Harris – Bus/Van Deep Cleaner

Effective Date – October 5, 2020

Removal of Assignment

e. Dorinda Kauffman – Part-time School Bus Fueler

Recommended Hourly Rate - \$17.50

Effective Date – October 12, 2020

Additional Assignment

f. Yvonne Krick

Change from Substitute Driver w/o Bus License, Assistant, and Misc. Transportation to
Part-time Driver w/o Bus License, Assistant, and Misc. Transportation

No Change in Recommended Hourly Rates

Effective Date – September 28, 2020

Replacement

g. Luz Ruiz – Bus/Van Deep Cleaner

Effective Date – October 5, 2020

Removal of Assignment

h. Luies Sheetz – Part-time Driver w/o Bus License

Recommended Hourly Rate – \$14.60

Effective Date – October 7, 2020

Additional Assignment

i. Shanice Towles – Substitute Driver w/o Bus License, Assistant, and Misc. Transportation

Change Recommended Hourly Rate from \$14.25, \$12.05, and \$11.03 to \$14.60, \$12.35, and \$11.28

Effective Date – July 1, 2020

Salary Adjustment per Transportation Compensation and Benefit Agreement

2. Early Childhood & Student Services Office
 - a. Kathryn Bates – Teacher, Pre-K Counts
Recommended Hourly Rate – \$38.52
Effective Date – August 23, 2020
Additional Hours (not to exceed 7 hours)
 - b. Katharine DeMotta
Change from Substitute Paraeducator, Early Intervention to Paraeducator, Early Intervention
Change Recommended Hourly Rate from \$10.05 to \$12.70
Effective Date – October 14, 2020
Replacement
 - c. Jennifer Dove – Paraeducator, Head Start
Change Recommended Hourly Rate from Level I, Entry, \$12.67 to Level II, Entry, \$13.21
Effective Date – October 6, 2020
Obtained CDA
 - d. Amy Kauffman
Change from Teacher, Head Start to Floating Teacher, Head Start
No Change in Recommended Hourly Rate
Effective Date – October 12, 2020
Replacement
 - e. Rebecca Winson – ESL Itinerant Teacher, Special Education
Change Recommended Annual Salary from Column 3, Step 3, \$49,283 to Column 4, Step 3, \$59,225
Effective Date – September 1, 2020
Salary Adjustment per BCIUEA Agreement

D. Additions to 2020-2021 Approved Substitute Lists – Ratifications

No Items to Consider

E. Additions to Approved 2020-2021 Out-Of-Class Substitute Lists – Ratifications

Head Start

Jennifer Dove – Effective October 6, 2020

F. Remove from 2020-2021 Approved Substitute Lists

Alternative Education

Johanna Bender, Teacher – Effective October 9, 2020

Child Care

Johanna Bender, Teacher – Effective October 9, 2020

Early Intervention

Johanna Bender, Teacher – Effective October 9, 2020

Head Start

Johanna Bender, Teacher – Effective October 9, 2020

Pre-K Counts

Johanna Bender, Teacher – Effective October 9, 2020

Special Education

Johanna Bender, Teacher – Effective October 9, 2020

Transportation

Theodore Peek, Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – October 1, 2020

G. Employment – Approvals

No Items to Consider

H. Change of Status – Approvals

1. Professional Development & Curriculum Office
 - a. Carissa Noel – Program Administrator, OPDC
Change Recommended Annual Salary from \$43,663.14 to \$65,494.71 (to be prorated)
Effective Date – October 19, 2020
Change in Status
 - b. Carissa Noel – Program Administrator, OPDC
Change Recommended Annual Salary from \$65,494.71 to \$87,326.28 (to be prorated)
Effective Date – January 4, 2021
Change in Status

I. Leave of Absence Requests

1. Business Services/Operations Office

Personal Leave (unpaid – without benefits – FMLA)

 - a. Keith Heller – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – September 16, 2020

Personal Leave (unpaid – without benefits – not FMLA)

 - b. Rodger Mountz – Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Effective Date – September 10, 2020
2. Early Childhood & Student Services Office

Personal Leave (unpaid – with benefits – FMLA)

 - a. Lynne Rentschler – Paraeducator, Child Care
Effective Date – October 7, 2020

Personal Leave (unpaid – without benefits – not FMLA)

 - b. Megan Parks – Paraeducator, Child Care
Effective Date – September 25, 2020
3. Professional Development & Curriculum Office

Personal Leave (unpaid – with benefits – FMLA)

 - a. Chrysan Buck – Remedial Teacher, Act 89
Effective Date – September 22, 2020

J. Return from Leave of Absence Requests

1. Early Childhood & Student Services Office
Personal Leave (paid – with benefits – FMLA)
 - a. Alyssa Kulik – Specialized Preschool Teacher – Classroom, Early Intervention
Effective Date – September 21, 2020
 - b. Megan Parks – Paraeducator, Child Care
Effective Date – September 11, 2020Personal Leave (unpaid – with benefits – FMLA)
 - c. Kaitlin Cushner – Speech Therapist, Early Intervention
Effective Date – September 30, 2020

K. Retirements

1. Early Childhood & Student Services Office
 - a. Deborah M. Woodring – Paraeducator, Head Start
Effective Date – October 30, 2020

L. Resignations

1. Business Services/Operations Office
 - a. Melissa Beltran Del Rio – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – September 30, 2020
2. Early Childhood & Student Services Office
 - a. Maria N. Velazquez Guerrero – Paraeducator, Head Start
Effective Date – October 2, 2020

M. Terminations

1. Business Services/Operations Office
 - a. Asia C. Williams – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective Date – October 16, 2020
Job Abandonment

N. Other

No Items to Consider

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—DR. MICHELLE REICHARD-HUFF, DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Community Prevention Partnership of Berks County, Inc., for the Community Prevention Partnership of Berks County, Inc. to provide one full-time and one part-time program coordinator and one supervisor for the ELECT / Fatherhood Program at a fee of \$37.51/hour, effective July 1, 2020, through June 30, 2021.
2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the School District of Lancaster County (SDOL), for the School District of Lancaster to render services to children and youth experiencing homelessness in connection with the BCIU administration of Pennsylvania's Education for Children and Youth Experiencing Homelessness program during the period of August 1, 2020, to September 30, 2021, for a sum not to exceed \$43,000.

3. To approve the submission of a grant application to the Berks COVID-19 Response Fund administrated by the United Way of Berks County for the amount of \$15, 237. The grant funds will offset lost revenue due to COVID-19 cancellation of organized school trips to the Nolde Forest Environmental Education Center programs. The funds would support wages for the environmental education aides, supplies, promotion, and administration of the program for 2020-2021 to allow for the continuation of environmental education services to children visiting the park.

B. PROFESSIONAL DEVELOPMENT & CURRICULUM

—DANIEL RICHARDS, DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Daniel Boone Area School District for the BCIU to provide Title I, Title II, and Title IV services to students who reside within Title I, Title II, and Title IV eligible schools and attend nonpublic schools, effective August 1, 2020, through June 15, 2021:

Daniel Boone Area School District	Total Services
Title I	20,170.00
Title II	4,339.05
Title IV	1,484.08

2. To ratify an addendum to the current agreement between the Berks County Intermediate Unit and the Boyertown Area School District, for the BCIU to provide Title II and Title IV services to students who reside within Title II and Title IV eligible schools and attend nonpublic schools, effective September 1, 2020, through August 31, 2021, for the following amounts:

Boyertown Area	Total Services
Title II	7,018.36
Title IV	2,230.00

3. To ratify an amendment of the subrecipient agreement between the Berks County Intermediate Unit (BCIU) and the Allegheny Intermediate Unit (AIU), for the BCIU to render services including the recruitment, hiring, logistics, and supervision of the Director of School Improvement Performance Management related to Comprehensive Support and Improvement during the period September 1, 2018, through June 30, 2021, at a cost not to exceed \$201,323.68 for 2020-2021. The amendment modifies the agreement to include the updated budget for 2020-2021.
4. To ratify an amendment of the current agreement between the Berks County Intermediate Unit (BCIU) and the American Institutes for Research (AIR), to modify the scope of services for AIR to provide professional services relative to providing technical assistance to support the science standards revision process on behalf of the Pennsylvania Department of Education and extend the term through November 30, 2020. This amendment provides for a funding increase of \$22,000 for a revised total of \$302,000.
5. To approve an agreement between the Berks County Intermediate Unit (BCIU) and Propulsion Squared, LLC, for Propulsion Squared, LLC to serve the Office of Child Development and Early Learning (OCDEL) in a consultant capacity to provide professional development support to the Certification Representatives and Supervisors on behalf of the BCIU for a total amount not to exceed \$120,000 for the period November 1, 2020, through June 30, 2021 (PA Key).

6. To ratify a memorandum of understanding between the Berks County Intermediate Unit (BCIU) and the Berks County Head Start program, for the Early Head Start Child Care Partnership program for BCIU Head Start to expand high quality early learning opportunities to infants and toddlers, for a fee of \$497,713.31 to serve 32 children, effective August 1, 2020, through July 31, 2021 (PA Key).
7. To ratify agreements between the Berks County Intermediate Unit and the following contractors, for the Early Head Start Child Care Partnership program to expand high quality early learning opportunities to infants and toddlers, effective August 1, 2020, through July 31, 2021 (PA Key):
 - Chester County Intermediate Unit d/b/a Chester County Head Start, for a fee of \$2,239,710 to serve 144 children
 - Child Development Centers, Inc., for a fee of \$622,142.21 to serve 40 children
 - Huntingdon County Child and Adult Development Corp., for a fee of \$248,856.95 to serve 16 children
 - Lancaster-Lebanon IU 13, for a fee of \$1,368,713 to serve 88 children
 - Lawrence County Social Services, Inc., d/b/a Lawrence County Community Action Partnership, for a fee of \$622,141.62 to serve 40 children
 - Pocono Services for Families and Children, for a fee of \$124,428.05 to serve 8 children
8. To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and Living Strong Consulting, LLC, for Living Strong Consulting, LLC to modify its scope of services to expand Trauma Informed Community Collaboration Services. This amendment provides for a funding increase of \$17,600 for a revised total of \$72,600 and a revision to the effective date of the agreement from June 1, 2020, to August 1, 2020. All other terms and conditions remain in force (PA Key).
9. To ratify Amendment #2 to the current agreement between the Berks County Intermediate Unit (BCIU) and Living Strong Consulting, LLC, for Living Strong Consulting, LLC to modify its scope of services to include coaching services supporting the Office of Child Development and Early Learning's Early Head Start Child Care Partnership and home-based programs. This amendment provides for a funding increase of \$76,000 for a revised total of \$148,600 effective August 1, 2020, through July 31, 2021. All other terms and conditions remain in force (PA Key).
10. To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU) / Center for Schools and Communities, for the CSIU / Center for Schools and Communities to modify its scope of services to provide a series of quantitative analyses of administrative data from Pennsylvania's ECMH database and to provide a design for the evaluation of the universal consultation model. This amendment provides for a funding increase of \$9,000 for a revised total of \$30,000 effective October 1, 2020, through June 30, 2021. All other terms and conditions remain in force (PA Key).
11. To rescind an agreement between the Berks County Intermediate Unit (BCIU) and Veirdre Jackson, for Ms. Jackson to provide coaching services supporting OCDEL's Early Head Start Child Care Partnership and Home-based programs on behalf of the BCIU for a total amount not to exceed \$76,000 for the period of August 1, 2020, through July 31, 2021 (PA Key).

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, CIO / DIRECTOR

1. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and PowerSchool for the renewal of maintenance and support fees for eFinancePLUS and associated tools to be utilized by the Brandywine Heights Area School District and the Muhlenberg School District. The cost of these services is not to exceed \$26,102 for the term of July 1, 2020, through June 30, 2021.
2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for the CSIU to provide licensing, hosting, and support of SCView, an electronic document management system. The cost of the agreement is not to exceed \$18,181 prorated for the term of October 1, 2020, through June 30, 2021.
3. To approve the renewal of Ivanti / LANdesk Management Suite licensing and subscription services through CDW-G. The cost of the proposed services is not to exceed \$15,984 for the term of December 10, 2020, through December 9, 2021.

D. BUSINESS SERVICES/OPERATIONS

—DONNA DELORETTA, CFO / COO

No Items to Consider

E. ADMINISTRATION

—DR. JILL HACKMAN, EXECUTIVE DIRECTOR

No Items to Consider

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT