

COMMITTEE-OF-THE-WHOLE MEETING

I. BCIU HONORS

- ◆ EMPLOYEE OF THE MONTH FOR MARCH 2020
 - Cristen Fiorani, School-Age Speech and Language Therapist,
Office of Early Childhood and Student Services

- ◆ EMPLOYEE OF THE MONTH FOR MAY 2020
 - Rodney Good, Safety and Training Supervisor,
Office of Business Services / Operations

FEATURED PROGRAM

- ◆ **INSIDE BCIU: BCIU ROADMAP FOR REENTRY (“THE SAFE SIX”)**
 - Dr. Jill M. Hackman, Executive Director

II. EXECUTIVE DIRECTOR’S REPORT

- A. Executive Director Update
 - 1. Newslink
 - 2. 2020+ Plan (80 / 20 Concept)
 - 3. Communication Plan
 - 4. Financial Landscape Update
 - 5. Legislative Update
 - 6. Other Items

- B. Agenda Review

III. EXECUTIVE SESSION

REGULAR MEETING

01. CALL TO ORDER

- A. Pledge to the Flag and Roll Call

- B. Announcements
 - 1. Executive Session
 - 2. Agenda Update
 - 3. Persons Desiring to be Heard

- C. To acknowledge receipt of bids through the Berks County Joint Purchasing Board for the following:
 - a. Medical and Nursing Supplies on Tuesday, March 10, 2020, at 11:00 A.M.
 - b. Art Supplies on Tuesday, March 17, 2020, at 11:00 A.M.
 - c. Classroom and Office Supplies on Tuesday, March 24, 2020, at 11:00 A.M.
 - d. Custodial Supplies on Tuesday, March 31, 2020, at 11:00 A.M.

- D. To acknowledge receipt of bids for Food Service Paper Products 2020-2021 on Tuesday, May 5, 2020, at 11:00 A.M.

- E. Appointment of Nominating Committee Chair

02. APPROVAL OF MINUTES

A. Meeting of April 16, 2020

03. APPROVAL/RATIFICATION OF BCIU GENERAL FUND BILLS (Detailed list of bills are available.)

SOURCE		PAGE	AMOUNT
April	2020 Ratifications - IU	1-10	\$1,523,047.44
April	2020 Ratifications - PSDLAF	1-01	\$15,285.17
May	2020 Ratification - IU	1-06	\$2,532,708.19
May	2020 Approvals - IU	1-04	\$1,118,698.86
TOTAL			\$5,189,739.66

04. INFORMATION ITEM – TOMPKINS/VIST REVENUE ANTICIPATION NOTE – \$6,000,000:

Amount Outstanding
May 15, 2020
\$0

05. INFORMATION ITEM – ACCOUNTS RECEIVABLE AGING REPORT AS OF MAY 15, 2020:

Funding Source	Current	30 Days	60 Days	90 Days	120 Days
School Districts	\$1,455,037.35	\$1,821,609.29	\$1,131,182.71	\$352,376.48	\$208,843.98
Commonwealth of PA	\$5,917,080.71	\$120,312.00	\$0.00	\$0.00	\$0.00
Other Revenue Sources	\$401,814.17	\$181,827.39	\$65,904.62	\$4,053.51	\$297,078.02
TOTALS	\$7,773,932.23	\$2,123,748.68	\$1,197,087.33	\$356,429.99	\$505,922.00
GRAND TOTAL	\$11,957,120.23				

06. APPROVAL/RATIFICATION OF HEAD START:

- Head Start COVID-19 Supplemental Funds Application – May 2020
- Financial Statements (April 2020)
- Credit Card Purchases (April 2020)
- Non-Federal Share Report (April 2020)
- Policy Council Minutes/Resolutions (April 2020)
- Head Start Director’s Report (May 2020)

07. COMBINED FINANCIAL REPORT

CASH

BEGINNING BALANCE April 1, 2020		\$6,112,244.97
RECEIPTS		
REVENUE RECEIPTS	\$7,028,380.90	
RETURNED CHECKS	\$0.00	
INVESTMENT REDEMPTIONS	<u>\$0.00</u>	<u>\$7,028,380.90</u>
		\$13,140,625.87

DISBURSEMENTS		
PRE-BOARD RATIFICATIONS	\$800,521.42	
PRE-BOARD RATIFICATIONS-PSDLAF	\$0.00	
BOARD APPROVALS	\$1,370,149.77	
POST BOARD RATIFICATIONS		
PSDLAF	\$15,285.17	
POST BOARD RATIFICATIONS IU	<u>\$1,523,047.44</u>	
TOTAL CHECKS WRITTEN	\$3,709,003.80	
CHECKS VOIDED	(\$5,976.60)	
PAYROLL DISTRIBUTIONS	<u>\$5,208,659.20</u>	\$8,911,686.40
ENDING BALANCE - April 30, 2020		\$4,228,939.47
CASH AVAILABLE-April 30, 2020		\$4,228,939.47

08. INVESTMENT OF FUNDS

Interest earned on investments is as follows:

April 2020

Tompkins VIST	\$1,650.04
PNC	\$1.80

09. COMMUNICATIONS

Brian Specht, *Secretary*

- A. Appointment of Voting Delegate for the PSBA Delegate Assembly Meeting,
 Saturday, November 7, 2020 | Mountain View Middle School /
 Cumberland Valley School District, or via Zoom

10. OLD BUSINESS

1. To approve the second reading of the following policies:

SUMMARY OF CHANGES

006.1	Attendance at Meetings Via Electronic Communications (New)
335 / 435 / 535	Family and Medical Leave (Revised)
626	Federal Fiscal Compliance (Revised)

11. REPORT OF NEGOTIATIONS COMMITTEE

Elizabeth S. Huhn, *Chair*

12. BUDGETS

A. New and Proposed Budgets

1. Head Start Federal COVID-19 Supplement – Program 20-166

Office of Early Childhood and Student Services

1/1/20 – 12/31/20

\$176,900

As a result of the CARES Act, Head Start has been awarded a supplemental grant for activities in response of COVID-19. This supplement contains funding for actions or activities to prevent, prepare for, and respond to COVID-19. Activities may include, but are not limited to, mental health supports for children and families, needed training for staff, cleaning and sanitizing costs directly related to COVID-19, and other related costs such as PPE, take-home materials for students, and/or technology needs (new).

- 2. BCIU School Safety & Security - Trauma Informed – Program 20-177**
Office of Early Childhood and Student Services
3/1/20 – 3/1/22 \$254,733
The purpose of the School Safety and Security Committee Grant Program was established to make school entities within the Commonwealth safer places. The BCIU will utilize this grant towards maintaining a safe secure and nurturing learning environment for all students, staff, faculty, and school visitors by improving security measures across Berks County. These funds will be used for providing a comprehensive Trauma-Informed Train-the-Trainer professional development model to reach 5,000 educators and card access equipment. This is state funding provided by the PA Commission on Crime and Delinquency (PCCD) (new).
- 3. Continuity of Education Equity Grant – Program 219**
Office of Early Childhood and Student Services
4/17/20 – 6/30/20 \$11,300
The BCIU, through a grant with the Pennsylvania Department of Education, will provide supplementary supports and services to students and families to leverage equity and access to education for the students the BCIU serves during the COVID-19 mandated school closures. Grant funds will be used to enhance educational opportunities through provision of supplementary educational material and resources, tools for virtual connectivity and instruction, and language interpreting services. Through this grant, the BCIU will provide critical resources and tools necessary to equitably support continuity of education so that all students, no matter what their circumstances, have an opportunity to maintain and learn new skills during this unprecedented time (new).
- 4. Child Care Provider Statewide Campaign – Program 20-197**
Office of Administration
3/16/20 – 9/30/20 \$650,000
The BCIU Executive Office Creative Team, through a memorandum of understanding with the PA Key Office and the Office of Childhood Development and Early Learning (OCDEL), will provide contracted services for the Child Care Provider Statewide Campaign (new).

B. Initial Budgets

- 1. Berks County Head Start State Supplemental – Program 105**
Office of Early Childhood and Student Services
7/1/20 – 6/30/21 \$801,066
Funded by the state through the Department of Education and the Head Start State Collaboration Office, this program supports expanded services of a comprehensive child development program for low-income preschool children and their families (since 2005).
- 2. Early Head Start Child Care Partnership – Program 20-168**
Office of Early Childhood and Student Services
8/1/20 – 7/31/21 \$490,109
The Commonwealth of Pennsylvania, Office of Child Development and Early Learning (OCDEL), has contracted with the BCIU to partner with two local Child Care Centers to provide Early Head Start services. The Early Head Start Child Care Partnership (EHS-CCP) will provide full day, full year services designed to promote the development of young children birth to three. Early Head Start promotes the school readiness of low-income children (since 2015).

- 3. Nolde Aides – Program 623**
Office of Early Childhood and Student Services
7/1/20 – 9/30/21 \$5,008
This self-supporting enterprise program provides instructional services to teachers and students visiting the Nolde Environmental Center. Classes in group problem solving, content instruction in sciences such as ecology, seasons, wildlife, conservation, and sensory information from nature are offered (since 1975).
- 4. Nonpublic School Advisory Committee – Program 19-206**
Office of Professional Development and Curriculum
7/1/19 – 9/30/20 \$90,000
Federal Title I funds are used to support activities of the Nonpublic School Advisory Committee, in consultation with PDE and nonpublic schools throughout Pennsylvania. Advisory Committee members meet with the representatives of nonpublic schools to provide staff development and in-service on Title I consultation, standards, assessment procedures, and accountability for students participating in Title I. The Advisory Committee will also maintain a communications network with nonpublic schools and LEAs to assist them in their mission of serving Title I eligible students (since 2006).
- 5. Teachers in the Parks – Program 19-216**
Office of Professional Development and Curriculum
7/1/19 – 9/30/20 \$100,000
Federal Title I funds will be used to support the activities of the Teachers in the Parks program (TIPS). TIPS is a Title I summer school program where children meet in local community parks, pools or other community-based locations over the summer to receive hands-on instruction in math and reading by certified teachers. The TIPS curriculum is designed to bridge the summer learning gap. This program has been in existence (since 2016/2017).
- 6. PA KEY – EHS-HV – Program 20-287**
Office of Professional Development and Curriculum
1/1/20 – 12/31/20 \$231,227
This program consists of funding for the administration and facilitation of OCDEL’s Early Head Start Home Visiting Program that serves 128 children and families in Lawrence, Lebanon, and Lancaster counties. Early Head Start programs provide family-centered services for low-income families tailored for the unique needs of infants and toddlers to promote their physical, cognitive, social and emotional development. The funding supports contracted professional Education, Nutrition, Health and Mental Health coaches/consultants, and portions of the EHS Infant Toddler Program Manager, Specialist, and other staff positions to administer the grant, along with appropriate travel and supplies. PA Key staff partners with Lancaster-Lebanon IU#13 and Children’s Advocacy Center of Lawrence County and provides monitoring, assistance, training and oversight to give full report to OCDEL’s Early Head Start Policy Council and Governing Body. This is year one of a five-year grant which requires yearly re-application. We resubmit our plan for this grant, #03CH011343 on behalf of OCDEL. This is considered a non-competing application contingent on program compliance (since 2019).

C. Changes to Initial Budgets

1. Head Start - Program 20-165

Office of Early Childhood and Student Services

1/1/20 – 12/31/20

\$325,821

Total Proposed Revised Budget: \$7,607,207

Funded primarily by federal dollars through the Department of Health and Human Services, Administration for Children and Families, with additional monies from the Child and Adult Care Food Program, this program provides education services to approximately 610 children in 18 school districts (since 1965). This change is necessary due to a cost of living adjustment and the addition of quality improvement funds.

D. Budgetary Transfers

1. Early Intervention - IDEA Act 2004 (Part B) – Program 186

Office of Early Childhood and Student Services

7/1/19 – 6/30/20

\$600

The federal funding source for this program is P.L. 108-446, Individuals with Disabilities Education Act 2004 – Part B. This budget is Component 1 which supports Early Intervention services such as speech, educational itinerant and assistant teacher staff in addition to supplemental staff expenditures (since 1982/83). These budget transfers are necessary for year-end projections.

2. PA KEY – EHS-HV – Program 19-287

Office of Professional Development and Curriculum

1/1/19 – 12/31/19

\$6,008

This program consists of funding for the administration and facilitation of OCDEL's Early Head Start Home Visiting Program that serves 168 children and families in Lawrence, Lebanon, and Lancaster counties. Early Head Start programs provide family-centered services for low-income families tailored for the unique needs of infants and toddlers to promote their physical, cognitive, social, and emotional development. The funding supports contracted professional Nutrition, Health and Mental Health coaches, and portions of the EHS Manager, EHS Specialist, and other staff positions to administer the grant, along with appropriate travel and supplies. PA Key staff partners with Lancaster-Lebanon IU#13, and Children's Advocacy Center of Lawrence County and provides monitoring, assistance, training and oversight to give full report to OCDEL's Early Head Start Policy Council and Governing Body. Each year, we resubmit our plan for this grant, #03CH3474 on behalf of OCDEL. It is considered a non-competing application contingent on program compliance. These budget transfers were necessary to make year-end adjustments.

13. PERSONNEL MATTERS

—ROB ROSENBERRY, DIRECTOR

A. General

1. To ratify a Memorandum of Understanding between the Board of Directors of the Berks County Intermediate Unit and Berks County Intermediate Unit Education Association (BCIU EA) which amends Appendix “B” – Section 5 – Personal Days through June 30, 2020.
2. To ratify a Memorandum of Understanding between the Board of Directors of the Berks County Intermediate Unit and District Council 88, American Federation of State, County, and Municipal Employees, AFL-CIO, Local 1160 (AFSCME) which amends Article 12 – Personal Days through June 30, 2020.
3. To ratify a Memorandum of Understanding between the Board of Directors of the Berks County Intermediate Unit and Pennsylvania Social Services Union, Local 668, Service Employees International Union, AFL-CIO (SEIU) which amends Article 11 – Paid Time Off through June 30, 2020.

B. Employment – Ratifications

1. Early Childhood & Student Services Office
 - a. Diana E. Vaughn – Immigration and Customs Enforcement Specialist, ICE
Recommended Annual Salary – \$24,233 (to be prorated)
Effective Date – April 27, 2020
Replacement

C. Change of Status – Ratifications

1. Business Services/Operations Office
 - a. Jeanette Carlo DelValle
Change from Part-time Driver w/o Bus License, Assistant, and Misc. Transportation to Substitute Driver w/o Bus License, Assistant, and Misc. Transportation
No Change in Recommended Hourly Rates
Effective Date – April 20, 2020
Voluntary Reassignment
 - b. Cheri Garcia
Change from Part-time School Bus Driver Trainee to Part-time Driver w & w/o Bus License, Assistant, and Misc. Transportation
Change Recommended Hourly Rate from \$11.90 to \$16.70, \$14.00, \$11.85, and \$10.83
Effective Date – March 13, 2020
Obtained CDL
2. Early Childhood & Student Services Office
 - a. Josmarie Garcia Corona – Paraeducator, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$12.11 to Level I, Entry, \$12.67
Effective Date – April 20, 2020
Completed Probationary Period
 - b. Amanda Olaguibel – Paraeducator, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$12.11 to Level I, Entry, \$12.67
Effective Date – April 20, 2020
Completed Probationary Period

- c. Grace Phillips – Paraeducator, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$12.11 to Level I, Entry, \$12.67
Effective Date – April 6, 2020
Completed Probationary Period
 - d. Elba Rodriguez – Paraeducator, Head Start
Change Recommended Hourly Rate from Level II, Probationary, \$12.67 to Level II, Entry, \$13.21
Effective Date – April 6, 2020
Completed Probationary Period
 - e. Chelsea Salgado Ortega – Teacher, Head Start
Change Recommended Hourly Rate from Level III, Probationary, \$19.96 to Level III, Entry, \$20.51
Effective Date – April 27, 2020
Completed Probationary Period
 - f. Ashley Sierra – Paraeducator, Head Start
Change Recommended Hourly Rate from Level I, Probationary, \$12.11 to Level I, Entry, \$12.67
Effective Date – April 20, 2020
Completed Probationary Period
 - g. Kara Stezenko
Change from Communications Facilitator, Special Education to
Educational Interpreter, Special Education
Change Recommended Hourly Rate from \$21.96 to \$23.00
Effective Date – April 7, 2020
Obtained EIPA Certification
- D. Additions to 2019-2020 Approved Substitute Lists – Ratifications**
No Items to Consider
- E. Additions to Approved 2019-2020 Out-Of-Class Substitute Lists – Ratifications**
No Items to Consider
- F. Remove from 2019-2020 Approved Substitute Lists**
No Items to Consider
- G. Employment – Approvals**
No Items to Consider
- H. Change of Status – Approvals**
- 1. Business Services/Operations Office
 - a. Steven Rissmiller
Change from Level II Clerk and Level II Custodian, Facilities to
Substitute Delivery Driver, Purchasing and Logistics
Change Recommended Hourly Rate from \$17.31 to \$11.75
Effective Date – May 25, 2020
Voluntary Reassignment

I. Leave of Absence Requests

1. Business Services/Operations Office
Personal Leave (unpaid - without benefits – not FMLA)
 - a. Arialis Caballero-Hernandez – Part-time Bus/Van Assistant and Misc. Transportation
Effective Date – March 16, 2020

2. Early Childhood & Student Services Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Melissa Hassler, Teacher, Head Start
Effective April 24, 2020
Personal Leave (unpaid – with benefits – not FMLA)
 - b. Jill Brossman – Teacher, Head Start
Effective Date – May 6, 2020
Personal Leave (unpaid – without benefits – not FMLA)
 - c. Katelyn Cutts – Specialized Preschool Teacher – Itinerant, Early Intervention
Effective Date – May 11, 2020
 - d. Maria Witkowski – Speech Therapist, Early Intervention
Effective Date – April 20, 2020

J. Return from Leave of Absence Requests

1. Early Childhood & Student Services Office
Personal Leave (unpaid – with benefits – FMLA)
 - a. Melissa Hassler – Teacher, Head Start
Effective Date – April 27, 2020

K. Retirements

1. Business Services/Operations Office
 - a. Corinne Bender – Part-time Driver w/o Bus License, Assistant, and Misc. Transportation
Effective June 5, 2020
 - b. Argelia M. Fuentes – Part-time Bus/Van Assistant and Misc. Transportation
Effective May 19, 2020

2. Early Childhood & Student Services Office
 - a. Diane R. Cusimano – Special Education Itinerant Teacher, Special Education
Effective June 9, 2020
 - b. Cynthia J. Sharp – Specialized Preschool Teacher – Itinerant, Early Intervention
Effective June 30, 2020
 - c. Theresa L. Yuhas – Communications Facilitator, Special Education
Effective June 16, 2020

L. Resignations

1. Early Childhood & Student Services Office
 - a. Ana K. Lantigua – Level V Program Secretary, Pre-K Counts
Effective May 19, 2020
 - b. Maria E. Santangelo – Paraeducator, Head Start
Effective May 19, 2020

M. Terminations

No Items to Consider

N. Other

1. Business Services/Operations Office
 - a. Michelle M. Monk – Fiscal Specialist, Fiscal Services
Recommended Annual Salary – \$44,797 (to be prorated)
Effective Date – May 1, 2020
Date Amended

14. OTHER MATTERS FOR CONSIDERATION

A. EARLY CHILDHOOD & STUDENT SERVICES

—MICHELLE REICHARD-HUFF, DIRECTOR

No Items to Consider

B. PROFESSIONAL DEVELOPMENT & CURRICULUM

—DANIEL RICHARDS, DIRECTOR

1. To approve an agreement between the Berks County Intermediate Unit (BCIU) and the Commonwealth of Pennsylvania Department of Human Services, for the BCIU to provide professional services relative to supporting the Office of Child Development and Early Learning (OCDEL) to administer and operate the Pennsylvania Early Learning Keys to Quality Program for a maximum amount of \$23,781,644 effective July 1, 2020, through June 30, 2021. The Department may extend this agreement for four (4) additional one-year periods (PA Key).
2. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Central Susquehanna Intermediate Unit (CSIU), for CSIU to provide professional services related to the maintenance of the SMART software database, for a fee of \$160,404 effective July 1, 2020, through June 30, 2021 (PA Key).
3. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and The Pennsylvania State University (Penn State), for Penn State to conduct a short-duration, high-effort, mixed-methods research study titled “The Impacts of COVID-19 on Pennsylvania Child Care Providers” for a fee of \$203,480 effective April 1, 2020, through July 31, 2020 (PA Key).
4. To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and Lehigh Carbon Community College (LCCC). This amendment provides for a funding increase of \$1,121.96 for CDA cohort resources for a revised total of \$44,141.96 and a term extension through December 30, 2020. All other terms and conditions remain in force (PA Key).
5. To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and the Lancaster-Lebanon Intermediate Unit 13, PA Early Head Start Child Care Partnership Program (LLIU), for BCIU to amend its purchase of identified services from LLIU to a revised maximum amount of \$1,280,650 to provide for an additional \$17,000 subsidy replacement. All other terms and conditions remain in force (PA Key).
6. To ratify Amendment #1 to the current agreement between the Berks County Intermediate Unit (BCIU) and the Pennsylvania Child Care Association (PACCA), for PACCA to modify the scope of services to ensure recipients can continue taking courses and remain on their educational pathway as well as ensuring that employers can continue to sponsor staff in response to the impact of COVID-19. This amendment provides for a funding increase of \$190,985 for a revised total of \$4,334,735. All other terms and conditions remain in force (PA Key).

C. INFORMATION TECHNOLOGY

—SCOTT MAJOR, CIO / DIRECTOR

1. To approve the Office of Information Technology Products / Services Rate Schedule, effective July 1, 2020, through June 30, 2021.
2. To approve the one-year renewal of Netskope Introspection cloud services software at a cost of \$45,119.30. Service dates are from July 1, 2020, to June 30, 2021.
3. To authorize the appropriate officers to execute a Legal Services Consultation agreement between the Berks County Intermediate Unit and Sweet, Stevens, Katz, and Williams, LLP, for Sweet, Stevens, Katz, and Williams, LLP to provide legal services for participating school districts and career and technology centers as Technology Pool Counsel. Scheduled trainings and consultations will be provided for technology-related Board policies, phone conversations, and email advice, effective July 1, 2020, through June 30, 2021, in the amount of \$11,000. The cost of this service is invoiced and shared among all participating member school districts.
4. To approve a renewal agreement with ePlus Technologies for SmartNet and Firepower software maintenance and warranty required for the BCIU Main Office firewall. The term of the agreement is three years, effective July 1, 2020, through June 30, 2023, at a total cost of \$17,444.
5. To approve the purchase of two Cisco ASA 5525-X Firewalls with Firepower IPS and AMP, for placement at the BCIU Education Centre, from ePlus Technology. The total purchase cost of \$27,778 includes a three-year SmartNet and Firepower warranty and maintenance agreement effective July 1, 2020, through June 30, 2023.
6. To ratify agreements for the Berks County Intermediate Unit (BCIU) to provide eTaxTrax and BCIU's Support and Print services, for a two-year term ending November 30, 2021, at a cost assessed in accordance with the BCIU Board approved IT Services Rate Schedule. This includes the following townships and municipalities:
 - a. Borough of Coopersburg
 - b. Upper Milford Township
 - c. North Whitehall Township
 - d. Upper Macungie Township
 - e. Summit Hill Borough
 - f. West Nantmeal Township
 - g. Borough of Coplay
7. To ratify an agreement between the Berks County Intermediate Unit (BCIU) and the Neshaminy School District for the use of BCIU's eTaxTrax software and support services. The term of the agreement is two years beginning May 1, 2020, through June 30, 2022, at a cost assessed in accordance with the BCIU Board approved IT Services Rate Schedule.

D. BUSINESS SERVICES/OPERATIONS

—DONNA DELORETTA, CFO / COO

1. To award contracts through the Berks County Joint Purchasing Board for the following:
 - a. Medical and Nursing Supplies
 - b. Art Supplies
 - c. Classroom and Office Supplies
 - d. Custodial Supplies
2. To award a contract to Singer Equipment Company, Inc., for Food Service Paper Products 2020-2021.
3. To authorize the appropriate officers to execute a Taxable Revenue Anticipation Note (RAN) in the amount of \$10 million with Tompkins/VIST Bank for a period of 12 months at a floating rate based upon one month LIBOR plus 185 basis points with an interest rate floor of 2.50%, effective July 1, 2020, as per the attached Letter of Commitment.
4. To award contracts per the attached Tally Sheet for the lease purchase of the following:
 - (1) 2020 Box Truck with Liftgate
 - (5) 2020 9-Passenger Vans
 - (1) 2019 29-Passenger Van
 - (3) 2021 29-Passenger Vans
 - (1) 2021 29-Passenger Van
 - (1) 2021 48-Passenger School Bus
 - (3) 2021 48-Passenger with Lift School Buses
 - (5) 2016 72-Passenger Diesel School Buses
 - (2) 2021 72-Passenger with Lift School Buses

E. ADMINISTRATION

—DR. JILL HACKMAN, EXECUTIVE DIRECTOR

1. To approve the first reading of the following policies:
SUMMARY OF CHANGES
 - 103 Nondiscrimination in Educational Programs / Services (Revised)
 - 103.1 Nondiscrimination – Qualified Students with Disabilities (Revised)
 - 220 Student Expression / Distribution and Posting of Materials (Revised)
 - 815-1 Social Media (New)
 - 913 Nonschool Organizations / Groups / Individuals (Revised)

15. BOARD MEMBERS DESIRING TO BE HEARD

16. ADJOURNMENT